

ALBANY PORT DISTRICT COMMISSION
OPERATING BUDGET
2012

Final

<u>REVENUE</u>	<u>2010</u> Budget	<u>2011</u> Budget	<u>2011</u> Annualized	<u>2012</u> Budget
Rent (see attached rent roll)	\$2,998,525.00	\$2,902,860.00	\$2,940,502.29	\$2,806,000.00
Easements				
Dockage	210,000	350,000	255,000	235,000
Wharfage	325,000	375,000	300,000	300,000
Cargo Storage	42,000	42,000	42,000	42,000
Security	240,000	475,000	435,000	375,000
Water Sales & Fees	4,000	15,000	19,950	20,000
Stevedore Revenue Share	60,000	110,000	60,000	60,000
Crane Rental	80,000	85,000	50,000	60,000
Utility Reimbursement	62,000	70,000	61,700	65,000
Postage Reimbursement				
Fuel Reimbursement	30,000	45,000	35,131	40,000
Service To Stevedore	5,000	35,000	19,100	20,000
Service To Tenants	35,000	25,000	15,000	17,000
Interest Income & sweep	40,000	10,000	5,000	5,000
Misc (Grant Revenue)	<u>6,125,000</u>	<u>3,950,000</u>	<u>3,025,000</u>	<u>1,000,000</u>
TOTAL REVENUES	\$10,256,525	\$8,489,860	\$7,263,383	\$5,045,000
<u>OPERATING EXPENSES</u>				
ADMINISTRATION DEPARTMENT				
-PERSONAL SERVICES				
General Manager	82,263	82,263	98,000	100,940
Financial Officer	84,949	84,949	85,000	87,550
Business Manager	60,471	60,471	60,800	62,624
Security Director	52,000	52,000	52,000	53,560
Maintenance Foreman	45,750	45,750	45,750	47,123
Data processing Manager	59,160	59,160	61,800	63,654
Information services	45,000	45,000	45,000	46,350
Secretarial	35,880	35,880	35,880	36,956
Real estate				
General Counsel	150,000	150,000	150,000	154,500
Construction inspector	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>46,350</u>
TOTAL PERSONAL SERVICES	\$660,473	\$660,473	\$679,230	\$699,607
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BENIFITS				
Payroll taxes-FICA	75,000	102,000	92,000	99,000
Workmens Compensation	4,000	10,000	9,800	11,200
Employees Health Ins	240,000	240,000	240,000	254,000
Dental Ins. (active)	25,000	15,000	15,000	14,000
Empire Vision Ins. (active)	8,250	9,000	7,181	8,000
Medicare Reimbursement (retired)	9,300	8,500	6,217	6,000
Retirement	<u>68,000</u>	<u>165,000</u>	<u>111,850</u>	<u>150,000</u>

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TOTAL BENEFITS	429,550	549,500	482,048	542,200
OFFICE EXPENSE				
Office supplies	7,500	9,000	7,991	8,000
Office Equip Maintenance	1,000	1,500	1,261	1,500
Miscellaneous Office Expense	22,500	15,000	12,000	15,000
Printing	2,000	2,000	1,525	1,200
Photo Copier Supplies	2,000	1,500	1,200	1,000
Postage	2,500	2,000	1,609	1,700
Courier	200	1,500	1,300	150
Subscriptions	<u>2,500</u>	<u>2,500</u>	<u>2,133</u>	<u>2,000</u>
TOTAL OFFICE EXPENSE	40,200	35,000	29,019	30,550
SALES				
Marketing	82,000	85,000	92,000	93,000
Public Relations	16,500	5,000	15,000	15,000
Media Advertising	33,000	37,500	21,000	21,000
Media Relations	8,000	8,500	8,000	7,500
Local Sales	0			
Travel & Incidental Expense	<u>17,000</u>	<u>20,000</u>	<u>15,000</u>	<u>16,000</u>
TOTAL SALES	156,500	156,000	151,000	152,500
PROMOTIONAL				
Material/Events	60,000	60,000	60,000	60,000
Association Dues	<u>7,520</u>	<u>12,000</u>	<u>10,005</u>	<u>11,000</u>
TOTAL PROMOTIONAL	67,520	72,000	70,005	71,000
PROFESSIONAL SERVICES				
Consultants	125,000	125,000	120,000	120,000
Attorney(Outside counsel)	30,000	10,000	9,698	5,000
Legal Fees				
Auditors	39,500	39,000	38,500	39,000
Engineering Service/ Enviromental/Planning	140,000	120,000	90,000	105,000
Payroll Serv.	13,000	14,000	12,565	13,000
Waterfront Development	80,000	100,000	200,000	205,000
Education & Training	<u>13,000</u>	<u>5,000</u>	<u>1,565</u>	<u>5,000</u>
TOTAL PROFESSIONAL SEVICES	664,520	641,000	693,333	715,500
Insurance	195,000	199,000	205,000	210,000
UTILITIES				
Electricity & Gas	150,000	150,000	145,000	165,000
Fuel Oil	5,000	5,000	6,000	7,000
Telephone	26,000	26,000	26,726	28,000
Water & Sewer	<u>9,000</u>	<u>7,500</u>	<u>6,200</u>	<u>6,800</u>
TOTAL UTILITIES	190,000	188,500	183,926	206,800

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TOTAL ADMINISTRATION DEPT	2,403,763	2,501,473	2,493,561	2,628,157
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MAINTENANCE DEPARTMENT

	<u>2010</u> Budget	<u>2011</u> Budget	<u>2011</u> Annualized	<u>2012</u> Budget
Laborers	154,000	152,500	175,000	180,250
Security	236,170	385,000	325,000	325,000
Summer help/Custodial	<u>27,600</u>	<u>15,501</u>	<u>6,000</u>	<u>6,000</u>
TOTAL SALARIES	417,770	553,001	506,000	511,250

OVERTIME

Port Facilities	9,000	6,000	5,532	6,000
Stevedoring	9,000	10,000	9,870	9,000
Ship Watering	<u>300</u>	<u>0</u>	<u>0</u>	<u>0</u>

TOTAL OVERTIME	18,300	16,000	15,402	15,000
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TOTAL PERSONAL SERVICES	436,070	569,001	521,402	526,250
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Hardware	6,000	4,500	4,000	2,000
Buildings	92,000	55,000	45,000	37,000
Paint	10,000	3,500	3,031	3,000
Misc.	5,000	3,500	3,031	2,000
Janitorial	<u>10,000</u>	<u>5,000</u>	<u>4,710</u>	<u>2,000</u>

TOTAL SUPPLIES AND SERVICES	123,000	71,500	59,772	46,000
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MATERIAL HANDLING

Equipment Rental-for ships	2,500	0	0	0
Equipment -Forklift Misc	1,500	6,180	6,180	15,050
Equipment-Mechanical/Welding	7,000	3,000	2,180	1,200
Crane Repairs	25,000	23,000	21,111	22,000
Forklift Repairs	15,000	25,000	22,012	15,000
Parts & Supplies-Crane	8,000	11,000	10,783	16,000
Parts & Supplies-Forklift	25,000	13,000	6,291	7,000
Stevedore equip repair	<u>10,000</u>	<u>5,000</u>	<u>5,000</u>	<u>11,000</u>

TOTAL MATERIAL HANDLING	653,070	726,681	654,731	659,500
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MAINTENANCE CONTRACTS

Crane	28,000	50,000	0	50,000
Security	27,000	27,000	22,500	30,000
Fire Equipment Sprinklers\alarms	23,000	16,000	18,000	19,500
Uniform fees	8,000	8,000	7,500	7,800
Trash Removal	6,000	3,000	1,985	2,250
Snow Removal	40,000	15,000	22,000	25,000
Twic exp	<u>1,000</u>	<u>1,000</u>	<u>520</u>	<u>3,000</u>

TOTAL MAINTENANCE CONTRACTS	133,000	120,000	72,505	137,550
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FUEL AND REPAIRS

Repairs-Port	6,500	10,000	7,780	8,000
Fuel and Lubricants-A	50,000	55,000	60,000	65,000
TOTAL FUELS AND REPAIRS	<u>56,500</u>	<u>65,000</u>	<u>67,780</u>	<u>73,000</u>

TOTAL MAINTENANCE DEPARTMENT	842,570	911,681	795,016	870,050
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TOTAL OPERATIONS	\$3,246,333.00	\$3,413,154.00	\$3,288,576.50	\$3,498,206.90
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