Albany Port District Commission (Part 203.6 Accompanying Documentation to the 2015 Budget and Financial Plan)

a) An explanation of public authority's relationship with the unit or units of government, if any, on whose behalf or benefit the authority was established:

The Albany Port District Commission ("APDC") is a "local public authority" as such term is defined in section two of the New York Public Authority Law. Five individuals serve as "APDC Commissioners" and comprise the APDC Board. Four of the members are nominated by the Mayor of the City of Albany. One member is nominated by the Mayor of the City of Rensselaer. The nominations are submitted to the Governor and if approved by the Governor, the nominees are appointed by the Governor. The five APDC Commissioners receive no compensation for their services.

b) A description of the budget process, including dates of key budget decisions:

The budget process is ongoing through the fiscal year at staff and board level. Quarterly the CFO reviews the actual revenue and expenses as it relates to budget with the Finance Committee of the Board. The APDC key budget dates are as follows:

- 1) A draft budget is presented for review and discussion at the August/September Finance Committee meetings. Following discussion during August-September, the Finance Committee presents their recommended budget to the Board for discussion and approval at the October Board Meeting.
- 2) The proposed and approved budgets are made available for the public in the Rensselaer City Clerk's Office, Albany City Clerk's Office, Rensselaer Public Library, Albany Public Library, the offices of the Albany Port District Commission, and the APDC Website www.portofalbany.us.
- c) A description of the principal budget assumptions, including sources of revenue, staffing and future collective bargaining costs and programmatic goals:

The APDC has three (3) main revenue sources: Maritime, Rental, and Security revenue.

Estimated maritime revenue is derived from charges assessed to ships using the Port of Albany-Rensselaer (wharfage, dockage and related service charges) and revenues obtained from the stevedoring company which operates the maritime facility on behalf of the APDC. It is estimated based on a prediction of future business conditions based on current economic conditions and near/mid-term APDC business history and the and the analysis of prior years of activity at the APDC (see attachment A for 2013 Maritime Activity).

The estimated rental revenue has a higher degree of certainty than maritime revenue as it is based on signed leases of the tenants at the Port (see attachment B).

The estimated security revenue, which consists of security charges assessed to ships visiting the Port, is directly derived from the estimated maritime revenue (discussed above).

Programmatic budget estimates and goals are discussed/reviewed at the Bi-weekly management meetings and the Board.

d) A self-assessment of budgetary risks:

The Chief Financial Officer and the Director of Internal Controls review the maritime, rental and security revenue on a weekly basis. If any of the revenue sources is not within the expected budgetary forecast, the CFO in consultation with other staff/Board members, as needed, will develop a plan of correction and/or justification.

e) A revised forecast of current year's budget:

There has not been a revised budget forecast for fiscal year 2014. The budget for fiscal year 2014 is currently within the budgetary forecast.

f) A reconciliation that identifies all changes in estimates from the projections in previously approved budget or plan:

The budget forecast for 2014 is currently exceeding the actual revenue and expenses.

g) A statement of the last completed fiscal year's actual financial performance in categories consistent with the proposed budget or financial plan:

See attached Income Statement and Balance Sheet Highlights for December 2013 (see attachment C).

h) A projection of the number of employees, including sources of funding, numbers of full-time and full-time equivalents, and functional classifications:

| <u>2013</u> | <u>FTE</u> | <u>2014</u> | <u>FTE</u> |
|------------------------|------------|------------------------|------------|
| Police/Security | 7.6 | Police/Security | 10.6 |
| Clerical/Admin | 9.0 | Clerical/Admin | 10.3 |
| Attorney | 1.0 | Attorney | 1.0 |
| Custodial/Building OPS | 4.2 | Custodial/Building OPS | 5.2 |
| Custodial/Building | 1.0 | Custodial/Building | 1.0 |
| Foreman | | Foreman | |

i) A statement of each revenue-enhancement and cost-reduction initiative that represents a component of any gap-closing program and the annual impact on revenues, expenses, and staffing:

The APDC did not require a gap-closing program during fiscal year 2014. There is no gap anticipated in 2015.

j) A statement of the source and amount of any material non-recurring resource that is planned for use in any given fiscal year:

In 2013, APDC was awarded grants from the New York State Department of Transportation for an approximate \$8.5 million reconstruction project of the Rensselaer wharf. This wharf reconstruction project is expected to be complete during 2014. At the time this statement was prepared, the APDC had expended approximately \$7,000,000 of this grant. During 2014, the APDC received a grant of \$207,306 from the NYS Department of Transportation, Passenger and Freight Rail Infrastructure Program to improve the rail infrastructure that services the Mohawk Paper Building.

k) A statement of any transactions that shift material resources from one year to another and the amount of any reserves:

There have not been any such transactions at the APDC.

1) A statement of borrowed debt projected to be outstanding at the end of the each fiscal year covered by the budget of financial plan (note that the APDC does not have debt issuances, therefore the remainder of this paragraph is not applicable):

Long Term Debt

| | Yr. End December 2012 | 2012 Debt Payments | December 2013 | 2014 Est. Payments | 2014 Est. YE |
|--------------------------------|-----------------------------|--------------------------|---------------|---------------------|-----------------|
| NYS First Instance Load (A) | \$ 157,709 | \$80,000 | 77,709 | 77,709 | 0 |
| M&T Warehouse Obligation (B) | 989,010 | \$65,683 | 923,327 | 923,327 | 0 |
| BOA Obligation (C) | <u>0</u> | <u>0</u> | <u>0</u> | <u>9,415</u> | 2,990,586 |
| Less current maturities Totals | \$ 145,683 \$1,001,036 | \$145,683 | \$1,001,036 | \$1,010,451 | \$2,990,586 |

(A) New York State First Instance Advances are non-interest bearing advances, authorized by the State pursuant to the provisions of Section 19, Chapter 170 of the Laws of 1967, for construction, reconstruction and rehabilitation of facilities. The terms of the agreement, as approved by the State Division of Budget and the State Legislature, provide for equal annual payments, each in the amount of \$80,000, through the year 2013, with a final payment of \$77,709 in 2014.

(B) During 1994, the APDC entered into an agreement with Albany Industrial Development Agency (AIDA) providing for a ground lease of certain real property owned by the Commission. Concurrent with this transaction, AIDA conveyed their rights under the ground lease to the Albany Local Development Agency (ALDC) and issued, for the benefit of ALDC, Civic Facility Revenue Bonds in the amount of \$1,675,000. The net proceeds of the Revenue Bonds were utilized to construct a 70,000 square foot warehouse facility which was subsequently leased to the APDC. The ground lease between the APDC and AIDA, which provided for no rental payments, was to extend over the 30 year term of the Revenue Bonds. The APDC was obligated under the facility lease to provide for payments, approximating \$11,500 monthly (through February 2004), which were to be utilized by ALDC to fund their debt service obligations over the 30 year term of the Revenue Bonds. Upon termination of the ground lease and the project facility lease, and the repayment of the Revenue Bonds, the warehouse facility and related improvements are to be the conveyed to the APDC. The APDC recorded this transaction as a capitalized lease obligation with the project facility and lease obligation both recorded on the APDC's balance sheet.

In 2004, the APDC refinanced this obligation with M&T Bank, and concurrently, defeased the revenue bonds. The terms of the mortgage provide for monthly payments of \$8,718, including interest at 4.07% per annum, with 20 year amortization and a 10 year balloon payment. Final maturity is November 2014. The mortgage is secured by the warehouse facility.

(C) During 2014 the Albany Port District Commission entered into an installment purchase agreement with Bank of America. This agreement will enable the Port of Albany to move forward with a lease/ purchase of a mobile harbor crane, forklifts, and payoff of the warehouse agreement discussed in (B) above. The cost of the installment purchase agreement was \$3,000,000 million with an effective interest rate of 2.11 percent over a term of 7 years.

At December 31, 2013, long-term debt maturities were comprised of the following:

| Year Ending | Principal | <u>Interest</u> | Total |
|-------------|---------------------|-----------------|--------------|
| | | \$ | |
| 2013 | \$145,683 | \$38,937 | \$184,620 |
| 2014 | \$ <u>1,001,035</u> | \$33,033 | \$1,034,068 |
| | \$1,146,719 | \$71,970 | \$1,218,686 |

m) A statement of annual projected capital cost broken down by category and sources of funding, and for each capital project, estimates of the annual commitment, total project cost, expected date of completion and the annual cost of operating and maintaining those capital projects or capital categories that, when placed into service, are expected to have a material impact on the operating budget:

See attachment D.



About the Albany Port District Commission

The APDC strives to responsibly and effectively manage the publicly-owned maritime Port of Albany-Rensselaer, contributing to the economy of the Capital Region and beyond while emphasizing transparency and public stewardship. The APDC's mission consists of three main tenets: Effective anagement of the Public's Asset, Economic Contribution to the Region and Integrity, Professionalism and Customer Service.

The Port District has 2,400 feet of modern dock on both sides of the Hudson River in upstate New York, where hundreds of thousands of tons of cargo are transported between the Capital Region and the world. The Port's economic contribution to New York State is more than \$813 million annually. Tenants of the APDC pay over \$80 million in wages and benefits for approximately 1,400 local jobs and 4,500 jobs throughout New York State.

Port of Albany 2013 Stats

| Ships & Barges | 2013 | Tonnage |
|---------------------------|------|---------|
| Grain | 7 | 133,100 |
| 'eavy Lift/Project | 29 | 18,023 |
| Barges-Heavy Lift/Project | 5 | 1,077 |
| Molasses | 5 | 42,125 |
| Scrap Iron | 7 | 175,309 |
| Woodpulp | 7 | 20,780 |
| Total | 60 | 390,414 |



Local Jobs



| Total | 44,419.5 |
|-----------|----------|
| December | 4,443 |
| November | 4,127.5 |
| October | 4,228.5 |
| September | 4,291.5 |
| August | 3,365.5 |
| July | 2,373.5 |
| June | 4,890.5 |
| May | 2,249 |
| April | 1,983 |
| March | 3,642.5 |
| February | 4,392 |
| January | 4,433 |
| | |

Longshore Hours

ALBANY PORT DISTRICT COMMISSION ANNUAL RENT PROJECTIONS 2015

| | | _ |
|---|--------|-----|
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| TENANT | <u>Term</u> | 2015 MONTHLY <u>RENTAL</u> | ANNUAL RENTAL | Total <u>Acreage</u> | Rent Per <u>Acre</u> | Lease comments |
|--|---------------|----------------------------------|--------------------|-------------------------|-------------------------|---|
| Durham School | 7/02-6/16 | 16,436.13 | 197,234 | 6.5 (| (1) 5 yr optio | ns |
| Aíoany Asphalt Co. | 1/92-12/2021 | 11,510.09 | 138,121 | 9 | 15,346.79 | Escal by CPI20yr option tenant owns bldg |
| Albany Port employers | 4/13-3/31/15 | 432.24 | 5,187 | 169.3 s ft | | Escal by CPI |
| Albany Port Railroad | 10/75-10/2074 | 233.02 | 2,796 | 16.5 miles | • | port owns Escal by prime Tenant owns bldg(4000) |
| Biers & company | 4/98-3/18 | 5,794.17 | 69,530 | 4.7 | 14,793.63 | Escal by CPIoption |
| Upstate Shreding | 9/98-8/2018 | 952.37 | 11,428 | 1 | 11,428.44 | Tenant owns (1,100 bldg) |
| Cargill Grain | 02/07-02/18 | 24,552.14 | 294,626 | ; | | Escal by CPI-(port owns elevator) |
| Ardent Mills | 06/74-5/2024 | 2,927.91 | 35,135 | 11.68 | 3,008.13 | 3 2-25 options (fixed until 2024) |
| Westway Feed Products | 09/98-08/18 | 5,830.40 | 69,965 | 3 | 23,321.60 | Escal by CPI(not to exceed 4%) |
| Cargill Nutrena | 4/88-12/35 | 7,620.00 | 91, 4 40 | 3.8 | 24,063.16 | Options to renew-rent only |
| Buckeye Terminals | 02/78-09/65 | 3,917.00 | 47,004 | 32 | 1,468.88 | Rent fixed to 2,065 (2 options of 25 yrs) |
| CD mann | 7/09-6/17 | 2,667.98 | 32,016 | 1 | | |
| Federal Marine | 05/97-04/15 | 1,188.78 | 14,265 | 0 | 0.00 | 2-10 yr options |
| Gorman Bros Inc | 05/84-04/15 | 3,279.10 | 39,349 | 3.19 | 12,335.17 | Escal yrly by CPI |
| Rensselear Iron & Steel | 5/97-4/18 | 22,039.55 | 264,475 | 5 15 | 17,631.64 | Escal yrly by CPI (Wharage provisions) |
| LI Renns Co-gen LLC | 10/91-9/2021 | 18,479.72 | 221,757 | 5 | 44,351.33 | B Escal yrly by CPI +2 5yr options |
| Normal Truck & Trailor | 7/98-6/15 | 1,386.77 | 16,641 | 0.3 | 55,470.80 | Escal yrly by CPI (Port Bldg) |
| New Castle | 02/95-01/32 | 13,081.16 | 156,974 | 9.2 | (1) 25yr optio | on |
| Encon bldg | 1/02-11/17 | 26,180.50 | 314,166 | 5 | | options |
| Pugliese F.J (Orkin) | 11/99-3/2015 | 165.00 | 1,980 |) | | Yrly esc w\ (4) 1yr options |
| Sam Greco (Construction) | 9/98-8/2018 | 5,720.75 | 68,649 |) | 17,464 sq ft | Escal yrly by CPI-Port owns bldg-options) |
| Upstate Shreding | | | | 12 | 0.00 |) |
| Mohawk Paper | 7/02-11/2022 | 61,875.00 | 742,500 | | (1) 10yr optio | Port bldg |
| less lease cap improvement Waste Management | 4/96-3/2018 | 7,012.43 | -100,000 84,149 | | 18,293.30 | Escal yrly by CPI |
| Upstate Shreding | 1/13-12/28 | 22,500 | 270,000 | 18 | (2) 5yr optio | ns |
| ANG Inc | 4/1/15- | 1833.33 | 16,500 |) | | |
| CDTA | 7/1/15- | 1833.33 | 11,000 |) | | |

Totals <u>3,116,886</u>



INCOME STATEMENT HIGHLIGHTS

DECEMBER 2013

REVENUE

Rental Income – The Balance through December 31, 2013 was \$3,230,911 versus a budgeted amount of \$3,150,000.

<u>Dockage</u> – The balance through December 31, 2013 was \$445,793 versus a budgeted amount of \$300,000.

Security – The balance through December 31, 2013 was \$358,625 versus a budgeted amount \$231,000.

Wharfage – The balance through December 31, 2013 was \$313,504 versus a budgeted amount \$309,600.

<u>Grant Revenue</u> – The balance through December 31, 2013 \$4,542,898 versus a budgeted amount \$6,000,000.

<u>Crane Revenue</u> – The balance through December 31, 2013 was \$43,750 versus a budgeted amount of \$104,400.

EXPENSES

The total expenses through the month of December 31, 2013 was \$5,258,802 versus a budgeted amount of \$5,221,521.

Excess (deficiency) of revenue over expenses through December 31, 2013 was \$4,171,465 versus a budgeted amount of \$5,266,454 the underlying factor in this variance is grant revenue item noted above.

Albarry Port District Commission Statements of Revenues and Expenses For the Twelve Months Ending December 31, 2013

| | Reporting Period Amount | Year-to-Date Amount | Year-to-Date Budget | Same-Period Last Amount | YTD Last Year Amount |
|---|-------------------------|---------------------------|-------------------------|----------------------------|--------------------------|
| REVENUES | | | | | |
| Revenue - Rental Income | \$250,189.31 | \$3,230,911.95 | \$3,150,000.00 | \$101,558.66 | \$2,908,096.73 |
| Revenue - Dockage | 19,624.55 | 102,551.68 101,136.90 | 60,000.00 | 7,959.55 | 13,918.55 69,713.10 |
| Dockage - Grain | 4,014.00 2,854.05 | 128,886.75 | 90,000.00 | 5,275.20 | 92,839.40 |
| Dockage - Heavy Lift/Project Dockage - Steel | 2,004.00 | 95,599.80 | 90,000.00 | 10,028.00 | 113,091.00 |
| Dockage - Woodpulp | 3,081.60 | 17,618.40 | 60,000.00 | 3,212.10 | 20,774.10 |
| Handling Charge - Plans | | 280.00 | | 7,415.91 | 225.00 7,415.91 |
| Revenue - Miscellaneous | | 4,892.90 150,000.00 | 150,000.00 | 43,750.00 | 43,750.00 |
| Buckeye Revenue Water Service Fee | 437.50 | 4,192.50 | 100,000.00 | 436.25 | 3,402,50 |
| General Cargo Storage | 19,000.00 | 66,828.00 | | 3,500.00 | 47,580.00 |
| Revenue - Security | 48,139.00 | 358,625.00 | 231,000.00 | 28,074.50 | 213,503.00 |
| Revenue - Utilities | 6,431.29 | 60,448.84 | 63,000.00 49,992.00 | 4,762.10 7.789.23 | 41,736.36 55,149,51 |
| Revenue - Stevedoring Fuel | 8,413.35 179.50 | 62,978.35 2,927.50 | 19,992.00 | 120.00 | 1,924.00 |
| Water | 1,956.59 | 65,520.30 | 62,400.00 | | 71,808.19 |
| Wherfage - Grain Wharfage - Heavy Lift/Project | 5,357.77 | 78,248.49 | 92,400.00 | 1,610.45 | 107,702.62 |
| Wharfage - Salt | | | 00 400 00 | 2,325.23 | 3,079.02 108.014.98 |
| Wharfage - Steel | 2 460 20 | 84,127.41 20,806.11 | 92,400.00 62,400.00 | 15,649.20 6,270.94 | 29,713.02 |
| Wharfage - Woodpulp | 3,469.29 806.24 | 64,681.73 | 42,700.00 | 6,223.49 | 10,411.69 |
| Whartage | 5,000.00 | 94,126.57 | 60,000.00 | 27,489.16 | 89,827.88 |
| Stevedore Payment APDC Equipment Rental - Crane | 5,600.00 | 43,750.00 | 104,400.00 | 7,350.00 | 115,500.00 |
| Stevedore Services | 2,248.70 | 19,844.56 | 24,996.00 | 2,960.00 | 20,108.34 |
| Stevedore Services - Other | | 13.952.20 | 9,996.00 | (157.75) | 5,020.00 3,572.00 |
| Port Services | (1.60) 973,214.60 | 13,952.20 4,542,898.94 | 6,000,000.00 | 396,895.97 | 627,417.87 |
| Grant Revenue Interest Income | 3,547.05 | 14,432.84 | 15,000.00 | (38,416.64) | 1,829.04 |
| | \$1,363,562.79 | \$9,430,267.72 | \$10,487,976.00 | \$652,079.55 | \$4,827,123.81 |
| Total Revenues | <u> </u> | | | | |
| Non-Operating Revenues EXPENSES | | | | | |
| Salaries - General Manager | 11,333,93 | 106,097.36 | 103,968.00 | 10,869.20 | 104,006.00 |
| Salaries - Admin. Assistant | | | 58,704.00 | | 7,700.46 |
| Salaries - Chief Financial Officer | 10,285.67 | 93,690.29 | 90,180.00 | 9,996.96 8,266.53 | 92,349.62 67,699.69 |
| Salaries - Business Manager | 8,467.18 e 700.00 | 94,748.97 69,015.99 | 94,752.00 69,552.00 | 5,672.37 | 64,218.55 |
| Salaries - Data Processing Manager | 6,722.09 19,732.82 | 219,736.50 | 163,764.00 | 17,363.39 | 133,575.90 |
| Selaries - Administrative Salaries - Attorney | 14,402.70 | 159,276.73 | 159,132.00 | 13,904.53 | 156,520.21 |
| Salaries-Director of Economic Dev | 10,909.50 | 85,909.62 | 99,996.00 | 00.04 | 2 200 12 |
| Port Facility-Overtime | 1,857.67 | 9,202.60 8,389.42 | 5,532.00 9,870.00 | | 3,300.13 5,703.79 |
| Stevedore Overtime | 518.59 | 8,308.42 | 49,992.00 | · | 0,700.70 |
| Salaries - Maintenance Foreman | 16,318.34 | 237,710.03 | 190,548.00 | 21,458,40 | 202,888.79 |
| Salaries - Laborers Salaries - Security | 37,222.52 | 313,992.00 | 260,160.00 | | 247,438.81 |
| Salaries - Summer Laborers | 1,160.00 | 17,200.00 | 6,180.00 | | 6,757.50 122.70 |
| Salaries - Ship Watering | 2 222 52 | 50.55 82,573.04 | 97,992.00 | 11,114.94 | 70,474.79 |
| Payroll Taxes - FICA | 8,932.60 1,681.83 | 18,206.37 | \$7,55E.00 | 1,691.94 | 16,090.46 |
| Payroll Taxes - FICA - Maint. New York State Retirement | 180,550.00 | 180,550.00 | 156,000.00 | • | 151,392.00 |
| Workers Compensation | | • | 13,992.00 | | 105 100 53 |
| Employee Health Insurance | (11,925.17) | 242,097.90 | 268,476.00 | (17,331.80) 252,193.00 | 195,403.57 252,193.00 |
| OPEB Expense | 333,737.00 | 333,737.00 | 6,000.00 | | 7,192.80 |
| Medicare Reimbursements | 5,487.21 | 5,664.60 71,626.56 | 45,000.00 | | 45,044.52 |
| Services - Buildings | 3,407.21 | 2,529.12 | , | | 135.76 |
| Services - Docks Services - Equip. Leasing | | 570.00 | 1,500.00 | | |
| Materials Hardware | 94.95 | 1,691.68 | 4,992.00 | | 1,251.69 |
| Maint, Materials - Mechanical | 245.54 | 802.44 | 3,499,80 3,499,80 | | 927.36 3,411.18 |
| Materials - Paint | 245.54 440.00 | 3,267.93 565.28 | 45,000.00 | | (24.60) |
| Maintenance - Welding | 440:00 | 434.70 | 6,000.00 | | 18,663.01 |
| Services - Roads Maint, Materials - Janitorial | | 2,693.00 | 4,999.92 | | 390.68 |
| Uniform Service | 1,210.84 | 7,770.52 | 7,992.00 | | 6,260.79 |
| Trash Collection | | 2,389.43 | 2,496.00 | | 2,018.38 600.00 |
| Snow Removal | 1,775.83 11.063.64 | 3,988.00 96,900.30 | 24,996.00 144,996.00 | | 73,824.28 |
| Electricity & Ges | 11,063,64 486,50 | 3,864,58 | 6,999.96 | | 3,885.18 |
| #2 Fuel Oil Talanhana | 1,841.19 | 19,677.05 | 27,492.00 | 2,760.13 | 21,882.51 |
| Telephone Water & Sewer | 962.00 | 8,312.99 | 6,999.96 | | |
| Auditors | 5,000.00 | 43,268.00 | 39,492.00 75,000.00 | | 42,510.00 19,593.92 |
| Engineering Services | 3,571.70 | 8,585.97 2,854.50 | 75,000.00 | 17,200.00 | 18,080.32 |
| Architects | | 20,125.00 | 12,000.00 | 9,295.00 | 28,835.00 |
| Real Estate Appraisers Consultants | 14,961.04 | 129,237.74 | 129,998.0 | 0 15,450.44 | 148,970.12 |
| Donations | | 63,224.79 | | (61,500.00) | |
| Office Supplies | 330.52 | 11,360.61 | 9,600.0 | | 9,292.29 1,919.30 |
| Office Equipment Maint. | 297.50 | 1,737.92 1,767.00 | 1,992.0 | 921.25 | 1,474.19 |
| Coffee Service | 2,444.78 2,444.78 | 10,552.41 | 13,992.0 | | 14,334.17 |
| | 2, | 11,801.23 | 19,992.0 | 0 | 1,740.00 |
| Office Expense | | | | | |
| Office Expense Education & Training | 1,185.99 | 14,961.81 | 14,400.0 | | 13,431.60 |
| Office Expense Education & Training Payroll Service Printing & Stationary | 1,185.99 | | 1,248.0 | 0 | 1,602.11 |
| Office Expense Education & Training Payroll Service | 1,185.99 252.03 | 14,961.81 | | 0 | |

Albarry Port District Commission Statements of Revenues and Expenses For the Twelve Months Ending December 31, 2013

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| | Reporting Period Amount | Year-to-Date Amount | Year-to-Date Budget | Same-Period Last Amount | YTD Last Year Amount |
|---|-------------------------|------------------------|------------------------|----------------------------|-------------------------|
| | *400.00 | \$4,580,61 | \$2,496.00 | \$573.00 | \$5,347.04 |
| Subscriptions | \$199.00 824.99 | 9,447.92 | 8,496.00 | 829.40 | 9,634.19 |
| Auto Repairs/Outside Service | | 70,764.16 | 64,992,00 | 3,146.50 | 57,700.78 |
| Auto Gasoline/Diesel | 7,395.18 | 26,385,15 | 04,302.00 | • | 16,503.25 |
| Advertising Agency | 3,416.00 | 13,954.48 | 57,800.00 | 1,700,00 | 8,932.48 |
| Media Advertising | 6,295.52 | 9,821.00 | 12,000.00 | 250.00 | 9,522.50 |
| Association Dues | | | 5,000.00 | 200.00 | 7,460,28 |
| Promotional Material | | 13,470.25 | 8,000.00 | 545.00 | 7,510.00 |
| Public Relations | 145.00 | 5,737.00 | | J00 | 62,437.70 |
| Marketing Agent | | | 004 000 00 | (26,878.89) | 286,828.64 |
| Insurance - Port | 19,974.83 | 289,537.02 | 264,000.00 | (20,010.03) | 200,020.07 |
| Service Contracts | | 45,608.20 | 07 000 00 | 27,822.85 | 38,356.56 |
| Security | 6,561.25 | 10,661.48 | 27,000.00 | | 14,211.06 |
| Security Fire Equip/Sprinkler/Alarms | 969.71 | 91,212.11 | 18,000.00 | 1,917.00 | 1,170.65 |
| | | 2,472.90 | 24,996.00 | | |
| Forkift Repairs - Contractor | 1,948.75 | 25,240.27 | 42,000.00 | 666.44 | 16,915.55 |
| Parts & Supplies - Forklift | ., | 2,355.38 | | | |
| Stevedoring - Rentals | | 38,257.63 | 45,000.00 | | 49,175.17 |
| Stevedoring - Equip. Repairs | | 2.016.44 | 12,000.00 | | 36,142.29 |
| Stevedoring - Parts | 1,759.20 | 4,478.21 | 1,500.00 | | 5,549.19 |
| Stevedoring - Maintenance | 1,879.26 | 6,126.57 | ., | 2,992.25 | 16,392.23 |
| Stevedoring - Miscellaneous | 1,079.20 | 0,720.01 | 34,992.00 | | |
| Mat. Handling - Crane Rentals | | 992.20 | 01,000.00 | | |
| Mat. Handling - Forklift | | 35,358,96 | 27,492.00 | 9,784.84 | 20,830,72 |
| Travel & Incidental Expenses | 4,905.95 | 33,336.80 | 21,432.00 | 8,751.00 | 8,751.00 |
| Debt Service - Interest on Bonds | | **** | | 170.00 | 850.00 |
| Pest Control - Cocoa | 85.00 | 935.00 | 6.000.00 | | 355.55 |
| Bond Expenses | 259 .71 | 67,692.97 | | | 38.736.68 |
| Interest Expense | 3,142.27 | 40,256.97 | 9,000.00 | | 1,461,209.01 |
| Depreciation Expense | 117,187.29 | 1,400,149.58 | 1,770,000.00 | | 2,716.00 |
| Amort. Expense - Financing Fee | 2,716.00 | 2,718.00 | | 2,716.00 | 314,915.50 |
| Waterfront Development | • | 208,381.99 | 225,000.00 | 134,904.86 | 314,913.30 |
| Total Expenses | \$883,267.16 | \$5,258,802.39 | \$5,221,521.44 | \$656,284.44 | \$4,760,189.90 |
| Excess (Deficiency) of Revenue over Expenses | \$480,295.63 | \$4,171,465.33 | \$5,266,454.50 | (\$4,204.89) | \$86,933.91 |

BALANCE SHEET HIGHLIGHTS

DECEMBER, 2013

ASSETS

<u>Cash/Investments</u> – The balance is \$3,769,660 as of December 31, 2013 versus \$4,025,700 as of December 31, 2012. Decrease of \$256,040.

State Grant Receivable – The balance in this account was \$978,213 versus \$154,619 as of December 31, 2012.

Construction in progress/Security – The balance in this account is \$991,133.

Construction in progress/Rensselaer - The balance in this account is \$5,144,524.

LIABILITIES

Accounts Payable – The balance in this account is \$26,835 versus \$61,102 as of December 31, 2012.

NYS First Instance Loan - The balance in this account is \$77,709.32.

OPEB Liability – The balance in this account is \$1,465,572 versus a balance of \$1,166,892 as of December 31, 2012.

Albany Port District Commission Balance Sheet As of 12/31/13

| | 743 01 122011.0 | | |
|---|-----------------|-----------------------------|--------------------------|
| | | 12/31/13 | 12/31/12 |
| | ASSETS | | |
| | | | |
| Current Assets | | | |
| o I and Orah Equipplents | | \$551,577.78 | \$819,712.37 |
| Cash and Cash Equivalents | | 3,218,082.77 | 3,205,987.99 |
| Investments Accounts Receivable | | 217,341.92 | 142,673.94 |
| Interest Receivable | | 897.00 | 897.00 |
| Rents Receivable | | | 65,887.35 |
| State Grant Receivable | | 978,213.96 | 154,619.70 |
| Deposits - Land | | 3,000,000.00 | 3,000,000.00 |
| Prepaid Service Contracts | | 9,572.96 | 244,638.45 |
| Prepaid Insurance | | 196,320.20 | 27,163.00 |
| Financing Fee - M&T Mortgage | | 27,163.00 (24,896.00) | (22,180.00) |
| Accum, Amort Financing Fee | | (24,090.00) | (59,147.00) |
| Insurance warehouse | | 248,064.87 | 257,197.18 |
| Insurance Dock | | (1,300,000.00) | 140,249.12 |
| Insurance Albany Asphalt | | (1,500,000.00) | (16,245.41) |
| Claims Filed/Insurance Co. | | | |
| Total Current Assets | | 7,122,338.46 | 7,961,453.69 |
| Facilities | | | |
| | | 004 422 60 | 11,462.00 |
| Construction in Progress-Security bldg | | 991,133.69 19,432,760.25 | 19.429,762.46 |
| Dock Engineering & Construct | | 3,086,246.76 | 3,086,246.76 |
| Warehouse A | | 5,144,524.60 | 387,017.18 |
| Construction in Progress-Rensselaer | | 114,753.74 | 114,753.74 |
| Site Work - Rensselaer | | 761,714.66 | 761,714.66 |
| Street & Drainage Improvement | | 868,929.50 | 868,929.50 |
| Renss Upland Improvements | | 705,474.05 | 695,614.05 |
| Fencing & Lighting Dock Slope Stabilization/Agway | | 998,180.50 | 998,180.50 |
| Railway Project | | 2,244,537.70 | 2,244,537.70 |
| Admin. Bldg. Renovation | | 256,644.89 | 256,644.89 |
| Port Facility - Albany | | 19,484,683.25 | 18,970,060.30 |
| Land | | 1,106,382.26 | 1,106,382.26 |
| Furniture & Fixtures | | 320,506.54 | 318,960.34 690,484.85 |
| Goodyear Building | | 734,984.85 | 1,304,184.98 |
| Port Facility - Rensselaer | | 1,304,184.98 | 3,018,431.64 |
| Econ Building | | 3,018,431.64 647,146.53 | 491,789.08 |
| Fixed Assets/Automotive | | 195,782.38 | 195,782.38 |
| Donated Physical Property | | 17,139,368.23 | 17,139,368.23 |
| Donated Property Other | | 396,670.70 | 396,670.70 |
| Port Vessels | | 2,574,621.14 | 2,544,064.49 |
| Heavy Lift Crane Materials - Stevedoring | | 1,667,967.55 | 1,667,967.55 |
| | | 83,195,630.39 | 76,699,010.24 |
| Total Facilities | | 51,051,226.48 | 49,651,076.90 |
| Less: Accumulated Depreciation | | 32,144,403.91 | 27,047,933.34 |
| Facilities, Net | | <u> </u> | |
| Total Assets | | 39,266,742.37 | 35,009,387.03 |

Albany Port District Commission Balance Sheet As of 12/31/13

| | 12/31/13 | 12/31/12 |
|---|--|---|
| LIABILITIES AND FUND BA | ALANCES | |
| Current Liabilities | | |
| Accounts Payable Accrued Payroll Accrued Expenses | \$26,835.19 19,948.28 | \$61,102.64 19,948.28 86,581.61 |
| Accrued Vacation & Sick Payroll Withholdings Payable OPEB Liability | 402,792.56 119,952.50 1,465,572.58 | 341,960.49 127,042.53 1,166,892.53 |
| Total Current Liabilities | 2,035,101.11 | 1,803,528.08 |
| Other Liabilities | | |
| NYS First Instance Advance Bonds Payable - Warehouse | 77,709.32 923,326.83 | 157,709.32 989,009.85 |
| Total Other Liabilities | 1,001,036.15 | 1,146,719.17 |
| Fund Balances | | |
| Revenues in Excess of Expenses Undesignated Fund Balance Invested in Capital Assets | 4,171,465.33 13,841,328.78 18,217,811.00 | 66,933.91 13,774,394.87 18,217,811.00 |
| Total Fund Balances | 36,230,605.11 | 32,059,139.78 |
| | 39,266,742.37 | 35,009,387.03 |