

Annual Report for Albany Port District Commission

Fiscal Year Ending: 12/31/2022

Run Date: 05/25/2023

Status: CERTIFIED

Certified Date:05/25/2023

Governance Information (Authority-Related)

Question	Response	URL (if Applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	www.portofalbany.us
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	www.portofalbany.us
3. Has the Authority named an internal control officer in accordance with section 2931 of PAL?	Yes	N/A
4. Please enter the number of staff assigned the internal control function.	1	N/A
5. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
6. Does the independent auditor provide non-audit services to the Authority?	No	N/A
7. Does the Authority have an organization chart?	Yes	www.portofalbany.us
8. Are any Authority staff also employed by another government agency?	No	
9. Has the Authority posted their mission statement to their website?	Yes	www.portofalbany.us
10. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
11. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		www.portofalbany.us
12. Has the Authority adopted a lobbying policy in accordance with section 2987 of PAL?	No	
Lobbying officer name		N/A
13. Has the Authority maintained a record of all lobbying contacts during the reporting period, as required by section 2987 of PAL?	No	N/A

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Governance Information (Board-Related)

Question	Response	URL (if Applicable)
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established a Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		www.portofalbany.us
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		www.portofalbany.us
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	www.portofalbany.us
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	www.portofalbany.us
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824 (5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

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Board of Directors Listing

Name	Abriel, Jr., Warren W	Nominated By	Local
Chair of the Board	No	Appointed By	Governor
If yes, Chair Designated by		Confirmed by Senate?	No
Term Start Date	2/8/2021	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	02/08/2024	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Cinquanti, Michael	Nominated By	Local
Chair of the Board	No	Appointed By	Governor
If yes, Chair Designated by		Confirmed by Senate?	No
Term Start Date	11/21/2019	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	11/21/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Coffey, Joseph	Nominated By	Local
Chair of the Board	No	Appointed By	Governor
If yes, Chair Designated by		Confirmed by Senate?	No
Term Start Date	2/8/2021	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	02/08/2024	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

Name	Steffens, Georgette	Nominated By	Local
Chair of the Board	Yes	Appointed By	Governor
If yes, Chair Designated by	Elected by Board	Confirmed by Senate?	No
Term Start Date	8/8/2012	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	03/27/2015	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	No

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Name	Tagliento, Dominic	Nominated By	Local
Chair of the Board	No	Appointed By	Governor
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	8/11/2015	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/07/2018	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Title	Group	Department /Subsidiary	Union Name	Bargaining Unit Name	Full Time /Part Time	Exempt	Base Annualized Salary	Actual Salary Paid to the Individual	Overtime Paid by Authority	Performance Bonus	Extra Pay	Other Compensation /Allowances /Adjustments	Total Compensation	Individual also paid by another entity to Perform the Work of Authority	If Yes, Is the Payment made by State or Local Government
Alindato, Jason	Security Officer	Operational	Security			PT	No	\$13,711.25	\$13,711.25	\$0.00	\$0.00	\$732.38	\$0.00	\$14,443.63	No	
Andolina, Jeffrey J	Security Officer	Operational	Security	No	No	PT	No	\$10,745.50	\$10,745.50	\$0.00	\$0.00	\$307.50	\$0.00	\$11,053.00	No	
Barile, Michael A	Security Officer	Operational	Security			PT	No	\$5,412.00	\$5,412.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,412.00	No	
Burns, Shane R	Maintenance Staff	Operational	Maintenance			FT	No	\$45,755.91	\$45,614.40	\$8,910.00	\$0.00	\$627.00	\$0.00	\$55,151.40	No	
Carroll, Jason R	Maintenance Staff	Operational	Maintenance	No	No	FT	No	\$50,717.97	\$50,549.20	\$5,174.70	\$0.00	\$975.20	\$0.00	\$56,699.10	No	
Chuck, Barry L	Security Officer	Operational	Security	No	No	PT	No	\$1,467.25	\$1,467.25	\$0.00	\$0.00	\$0.00	\$0.00	\$1,467.25	No	
Criscione, Eileen N	Accounting And HR Manager	Administrative and Clerical	Administrative			FT	Yes	\$77,593.95	\$77,522.82	\$0.00	\$0.00	\$0.00	\$0.00	\$77,522.82	No	
Daly, Megan E	Chief Commerce Officer	Executive	Administration	No	No	FT	Yes	\$168,636.26	\$171,784.55	\$0.00	\$0.00	\$3,243.00	\$0.00	\$175,027.55	No	
Dilillo, Ann M	Administrative Assistant	Administrative and Clerical				PT	Yes	\$31,815.00	\$33,376.73	\$0.00	\$0.00	\$1,000.00	\$0.00	\$34,376.73	No	
Dill, Richmond J	Maintenance Staff	Operational				PT	No	\$928.00	\$928.00	\$0.00	\$0.00	\$0.00	\$0.00	\$928.00	No	
Falkenheimer, Maria I	Security Officer	Operational	Security	No	No	PT	No	\$2,214.00	\$2,214.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,214.00	No	

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Haberland, Jared	Maintenance staff	Operational				FT	No	\$41,600.00	\$9,600.00	\$1,335.00	\$0.00	\$195.00	\$0.00	\$11,130.00	No	
Harris, Jeffrey	Security Officer	Operational	Security	No	No	PT	No	\$1,383.75	\$1,383.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,383.75	No	
Hendrick, Richard, Sr J	Cheif Executive Officer	Executive	Administration	No	No	FT	Yes	\$177,387.59	\$177,288.24	\$0.00	\$0.00	\$6,411.30	\$0.00	\$183,699.54	No	
Ip, David L	Security Officer	Operational	Security			PT	No	\$1,681.00	\$1,681.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,681.00	No	
Jordan, Patrick K	General Counsel	Managerial	Administration			FT	Yes	\$153,838.76	\$153,752.71	\$0.00	\$0.00	\$2,958.44	\$0.00	\$156,711.15	No	
Keleher, Ethan J	Security Officer	Operational				PT	No	\$3,206.25	\$3,206.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,206.25	No	
Keleher, James K	Security Officer	Operational	Security	No	No	PT	No	\$37,387.65	\$37,387.65	\$912.92	\$0.00	\$939.91	\$0.00	\$39,240.48	No	
Keleher, John S	Security Officer	Operational				PT	No	\$31,746.25	\$31,746.25	\$1,927.51	\$0.00	\$810.01	\$0.00	\$34,483.77	No	
Kerr, James W	Security Officer	Operational	Security	No	No	PT	No	\$566.35	\$566.35	\$0.00	\$0.00	\$0.00	\$0.00	\$566.35	No	
Kosa, John	Director of Operations & Facilities	Managerial	Administration	No	No	FT	Yes	\$109,385.09	\$109,284.95	\$0.00	\$0.00	\$2,103.56	\$0.00	\$111,388.51	No	
Lansing, Jessica A	Compliance and Procurement Coordinator	Administrative and Clerical				FT	Yes	\$57,000.00	\$9,865.35	\$0.00	\$0.00	\$0.00	\$0.00	\$9,865.35	No	

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Macdonald, Lyndon R	Security Officer	Operational				PT	No	\$1,586.25	\$1,586.25	\$0.00	\$0.00	\$0.00	\$0.00	\$1,586.25	No	
Mannarino, Scott A	Security Officer	Operational				PT	No	\$1,440.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,440.00	No	
Marks, Kenneth W	Security Officer	Operational	Security	No	No	PT	No	\$18,023.50	\$18,023.50	\$15.38	\$0.00	\$219.38	\$0.00	\$18,258.26	No	
Mcgreevy, Maureen	Security Officer	Operational	Security	No	No	PT	No	\$11,282.75	\$11,282.75	\$0.00	\$0.00	\$0.00	\$0.00	\$11,282.75	No	
Mckenna, Kevin R	Security Officer	Operational	Security	No	No	PT	No	\$1,855.70	\$1,855.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,855.70	No	
McLean, Clifford	Security Officer	Operational				PT	No	\$4,358.50	\$4,358.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,358.50	No	
Mengel, Robert A	Maintenance Staff	Operational	Maintenance			FT	No	\$45,755.91	\$45,614.40	\$10,362.00	\$0.00	\$1,165.00	\$0.00	\$57,141.40	No	
Mesley, Christian M	Security Officer	Operational				PT	No	\$2,915.75	\$2,915.75	\$0.00	\$0.00	\$0.00	\$0.00	\$2,915.75	No	
Nieckarz, Matthew J	Security Officer	Operational	Security	No	No	PT	No	\$370.50	\$370.50	\$0.00	\$0.00	\$0.00	\$0.00	\$370.50	No	
Nowosielski, Richard B	Security Officer	Operational	Security	No	No	PT	No	\$313.30	\$313.30	\$0.00	\$0.00	\$0.00	\$0.00	\$313.30	No	
Olthoff, Donald M	Security Officer	Operational	Security	No	No	PT	No	\$14,270.50	\$14,270.50	\$76.88	\$0.00	\$621.76	\$0.00	\$14,969.14	No	
Ostrander, Joshua G	Assistant Foreman	Operational	Maintenance	No	No	FT	No	\$60,003.03	\$59,908.50	\$0.00	\$0.00	\$2,307.80	\$0.00	\$62,216.30	No	

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Rinaldi, Vincent	Security Officer	Operational	Security			PT	No	\$13,464.25	\$13,464.25	\$0.00	\$0.00	\$0.00	\$0.00	\$13,464.25	No	
Rohl, Patrick	Maintenance staff	Operational				FT	No	\$41,600.00	\$34,400.00	\$5,265.00	\$0.00	\$0.00	\$0.00	\$39,665.00	No	
Shell, John W	Security Officer	Operational	Security	No	No	PT	No	\$11,126.64	\$11,126.64	\$0.00	\$0.00	\$0.00	\$0.00	\$11,126.64	No	
Skuban, Joshua A	Director of Strategic Initiatives	Administrative and Clerical				FT	Yes	\$139,049.79	\$136,297.65	\$0.00	\$0.00	\$2,674.03	\$0.00	\$138,971.68	No	
Spadaro, Virginia A	Compliance and Procurement Coordinator	Administrative and Clerical				FT	Yes	\$63,000.21	\$33,623.12	\$0.00	\$0.00	\$3,535.13	\$0.00	\$37,158.25	No	
Stock, Cheryl L	Office Manager	Professional	Administration			FT	Yes	\$63,087.02	\$63,029.15	\$0.00	\$0.00	\$1,213.21	\$0.00	\$64,242.36	No	
Struffolino, Joseph M	Security Officer	Operational				PT	No	\$18,773.25	\$18,773.25	\$0.00	\$0.00	\$708.75	\$0.00	\$19,482.00	No	
Stuto, Christine M	Chief Financial Officer	Managerial	Administration			FT	Yes	\$117,810.00	\$117,702.27	\$0.00	\$0.00	\$0.00	\$0.00	\$117,702.27	No	
Teele, Giselle	Maintenance Staff	Operational	Maintenance			FT	No	\$40,478.44	\$40,432.80	\$160.55	\$0.00	\$0.00	\$0.00	\$40,593.35	No	
Teller, James	Security & Threat Assessment Deputy Director	Operational	Security	No	No	PT	No	\$30,934.28	\$30,934.28	\$39.39	\$0.00	\$354.51	\$0.00	\$31,328.18	No	

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Vasil, Anthony J	Maritime Business Development Manager	Managerial	Administration	No	No	FT	Yes	\$119,360.80	\$2,295.40	\$0.00	\$0.00	\$39,419.67	\$0.00	\$41,715.07	No	
Wickman, Richard P	Security Officer	Operational	Security	No	No	PT	No	\$3,844.25	\$3,844.25	\$0.00	\$0.00	\$359.25	\$0.00	\$4,203.50	No	
Williams, David B	Security & Threat Assessment Director	Managerial	Security	No	No	FT	Yes	\$87,204.38	\$87,124.66	\$0.00	\$0.00	\$3,000.00	\$0.00	\$90,124.66	No	
Williams, James P	Maintenance Foreman	Managerial	Maintenance	No	No	FT	Yes	\$72,388.43	\$57,009.40	\$0.00	\$0.00	\$0.00	\$0.00	\$57,009.40	No	
Wright, Lenox	Maintenance Staff	Operational	Maintenance			FT	No	\$45,755.91	\$45,438.40	\$9,850.50	\$0.00	\$264.00	\$0.00	\$55,552.90	No	
Yagan, Roddy	Senior Construction Manager	Technical and Engineering				FT	Yes	\$140,000.00	\$89,384.36	\$0.00	\$0.00	\$0.00	\$0.00	\$89,384.36	No	

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Benefit Information

During the fiscal year, did the authority continue to pay for any of the above mentioned benefits for former staff or individuals affiliated with the Authority after those individuals left the Authority?	No
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Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Abriel, Jr., Warren W	Board of Directors												X	
Cinquanti, Michael	Board of Directors												X	
Coffey, Joseph	Board of Directors												X	
Steffens, Georgette	Board of Directors												X	
Tagliento, Dominic	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Daly, Megan E	Chief Commerce Officer		X											
Hendrick, Richard, Sr J	Cheif Executive Officer		X		X		X							
Jordan, Patrick K	General Counsel		X											
Kosa, John	Director of Operations & Facilities		X											
Skuban, Joshua A	Director of Strtegic Initiatives		X											

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Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Stuto, Christine M	Cheif Financial Officer		X											
Vasil, Anthony J	Maritime Business Development Manager		X											
Yagan, Roddy	Senior Construction Manager		X											

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Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct?	Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Authority and not independently filing reports in PARIS?	No

Name of Subsidiary/Component Unit	Status
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Request Subsidiary/Component Unit Change

Name of Subsidiary/Component Unit	Status	Requested Changes
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Request Add Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Establishment Date	Purpose of Subsidiary/Component Unit
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Request Delete Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Termination Date	Reason for Termination	Proof of Termination Document Name
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Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

			Amount
Assets			
Current Assets			
	Cash and cash equivalents		\$11,666,069.00
	Investments		\$735,762.00
	Receivables, net		\$4,708,693.00
	Other assets		\$310,585.00
	Total current assets		\$17,421,109.00
Noncurrent Assets			
	Restricted cash and investments		\$0.00
	Long-term receivables, net		\$0.00
	Other assets		\$21,511,029.00
	Capital Assets		
		Land and other nondepreciable property	\$9,702,362.00
		Buildings and equipment	\$94,001,169.00
		Infrastructure	\$38,789,921.00
		Accumulated depreciation	\$69,196,837.00
		Net Capital Assets	\$73,296,615.00
	Total noncurrent assets		\$94,807,644.00
Total assets			\$112,228,753.00
Liabilities			
Current Liabilities			
	Accounts payable		\$3,714,733.00
	Pension contribution payable		\$0.00
	Other post-employment benefits		\$0.00
	Accrued liabilities		\$7,623,188.00
	Deferred revenues		\$22,133.00
	Bonds and notes payable		\$0.00
	Other long-term obligations due within one year		\$1,971,108.00
	Total current liabilities		\$13,331,162.00

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Noncurrent Liabilities			
	Pension contribution payable		\$0.00
	Other post-employment benefits		\$3,611,753.00
	Bonds and notes payable		\$0.00
	Long term leases		\$2,857,171.00
	Other long-term obligations		\$24,317,579.00
	Total noncurrent liabilities		\$30,786,503.00
Total liabilities			\$44,117,665.00
Net Asset (Deficit)			
Net Assets			
	Invested in capital assets, net of related debt		\$68,961,615.00
	Restricted		(\$850,527.00)
	Unrestricted		\$0.00
	Total net assets		\$68,111,088.00

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

			Amount
Operating Revenues			
	Charges for services		\$33,504,356.00
	Rental and financing income		\$4,106,517.00
	Other operating revenues		\$209,937.00
	Total operating revenue		\$37,820,810.00
Operating Expenses			
	Salaries and wages		\$1,869,811.00
	Other employee benefits		\$959,562.00
	Professional services contracts		\$231,001.00
	Supplies and materials		\$618,820.00
	Depreciation and amortization		\$2,738,705.00
	Other operating expenses		\$31,312,946.00
	Total operating expenses		\$37,730,845.00
Operating income (loss)			\$89,965.00
Nonoperating Revenues			
	Investment earnings		\$1,142.00
	State subsidies/grants		\$0.00

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	Federal subsidies/grants		\$0.00
	Municipal subsidies/grants		\$0.00
	Public authority subsidies		\$0.00
	Other nonoperating revenues		\$0.00
	Total nonoperating revenue		\$1,142.00
Nonoperating Expenses			
	Interest and other financing charges		\$142,847.00
	Subsidies to other public authorities		\$70,565.00
	Grants and donations		\$0.00
	Other nonoperating expenses		\$0.00
	Total nonoperating expenses		\$213,412.00
	Income (loss) before contributions		(\$122,305.00)
Capital contributions			\$292,453.00
Change in net assets			\$170,148.00
Net assets (deficit) beginning of year			\$67,342,930.00
Other net assets changes			\$598,010.00
Net assets (deficit) at end of year			\$68,111,088.00

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Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No
2. If yes, has the Authority issued any debt during the reporting period?	

New Debt Issuances

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Schedule of Authority Debt

Type of Debt			Statutory Authorization Amount (\$)	Begin Amount Total (\$)	New Debt Issuance (\$)	Amount Retired (\$)	End Amount Total (\$)
State Obligation	State Guaranteed						
State Obligation	State Supported						
State Obligation	State Contingent Obligation						
State Obligation	State Moral Obligation						
Other State-Funded	Other State-Funded						
Authority Debt - General Obligation	Authority Debt - General Obligation						
Authority Debt - Revenue	Authority Debt - Revenue						
Authority Debt - Other	Authority Debt - Other						
Conduit		Conduit Debt					
Conduit		Conduit Debt - Pilot Increment Financing					
TOTALS							

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Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

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Personal Property Disposal

This Authority has indicated that it had no personal property disposals during the reporting period.

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Property Documents

Question		Response	URL (If Applicable)
1.	In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	www.portofalbany.us
2.	Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	www.portofalbany.us
3.	In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	N/A

Additional Comments