



ALBANY PORT DISTRICT COMMISSION MEETING

NOVEMBER 24, 2025

Immediately Following the Governance Committee Meeting

AGENDA

- 1) Approval of Minutes from the October 29, 2025 Commission meeting**
- 2) Public Comment**
- 3) Financial Update (CFO Stuto)**
- 4) CEO Update (CEO Hendrick)**
- 5) External Affairs and Communications Update (DEA Vavura)**
- 6) Ships, Barge and Tonnage Report**
- 7) Real Property/Development Update (CCO Daly, SCM Yagan)**
- 8) Insurance Services Award (Resolution 33-2025)(CFO Stuto)**
- 9) Government Relations & Representation Award (Resolution 34-2025)(CCO Daly)**
- 10) Shed 5 Roof Replacement & Repairs Change Order (Resolution 35-2025)
(CFO Stuto)**
- 11) Other Business (by Chairperson)**
- 12) Enter Executive Session¹**
- 13) Exit Executive Session**
- 14) Next Meeting: Wednesday, December 17, 2025**

¹ Only if necessary (and if approved by a majority vote of the Commission), to discuss:

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.



ALBANY PORT DISTRICT COMMISSION

MINUTES OF A REGULAR MEETING

October 29, 2025

Chairperson Steffens called the meeting to order. In attendance were Commissioners Coffey, Cinquanti and Tagliento. Also present were, General Counsel Jordan, CCO Daly, CFO Stuto, DSI Schneidawin, DEA Vavura, SCM Yagan, Director of Security Stock, Administrative Assistant DiLillo and Rev. Lowell Chilton, Chaplain for the Albany Maritime Ministry.

Chairperson Steffens wished CEO Hendrick a continued speedy recovery on his health. She also congratulated CEO Hendrick on being added to the American Association of Port Authorities Foundation for Seaports of the Americas. Security Director Stock noted that CEO Hendrick was appointed to co-chair the North Hudson Area Maritime Security Committee meetings held in conjunction with Ulster County.

Chairperson Steffens introduced the minutes of the September 24, 2025 Commission meeting. No changes were made to the minutes. Chairperson Steffens called for a motion to approve the minutes. A motion was made by Commissioner Cinquanti, seconded by Commissioner Tagliento and passed unanimously.

PUBLIC COMMENT

Rev. Lowell Chilton, Chaplain for Albany Maritime Ministry noted to the Board that he had recently received the Rev. Joyce Giles Pastoral award at the Capital Area Council of Churches awards celebration. He thanked the Port staff for all their support and well wishes. Rev Chilton reported that he and Rev. Kate Drefke attended the International Christian Maritime Association World Conference in Barcelona where they gathered with over 250 chaplains and ship visitors from over 40 countries to discuss about navigating the changing landscape of maritime ministry and how it impacts the seafarers. Rev. Chilton updated the Board on the Maritime Labor Convention's potential changes for seafarers which are expected to take effect in 2027. He also noted the Maritime Ministry's upcoming events which include the Christmas at Sea Hospitality Program, the Maritime Ministry's Annual Open House and a Beer & Carols Holiday event.

FINANCIAL UPDATE

CFO Stuto mentioned that the Finance Committee met just prior to the Board meeting. She noted that she reviewed the preliminary results through September with the Committee. There were no major changes from the previous month. Projections are still on target, remaining over budget in revenue and under budget in expenses.

EXTERNAL AFFAIRS AND COMMUNICATIONS UPDATE

DEA Vavura provided the Board with an update on recent events and communication related to maritime activity within and around the Port facility, highlighting the recognition of the recent business news and releases that have gone out. Regarding break bulk, the Port advertised in the Heavy Lift magazine and had a series of ads in the Freight Business Journal North America. She reported that the Port staff have been very busy throughout the month, including hosting a tenant coffee event, attending meetings with various organizations and meeting with neighbors and tenants to discuss workforce development and other opportunities to work together.

DEA Vavura reported that staff continue to refine the design elements for the Port website as well as compiling information. Port staff have also assisted Logistec staff in updating Port information on their website. Social media numbers have increased, opening up to a larger audience.

CCO Daly mentioned to the Board that the US DOT had reach out to a few groups across the country asking for nominations related to creating a maritime committee. Cary Davis, President and CEO of the American Association of Port Authorities nominated CEO Hendrick and wrote an impressive letter of support. A discussion was had regarding how active and engaged CEO Hendrick is on multiple levels that are board or association based. CCO Daly pointed out that several years ago management did some reorganization to afford CEO Hendrick the ability to become more engaged in these opportunities. It was further noted that the Board's concern is to protect CEO Hendrick from being pulled too much.

SHIPS, BARGES & TONNAGE UPDATE

CCO Daly noted that Logistec Operations Manager Sullivan was unable to attend the Board meeting. She reported that Port staff have had a lot of interaction with the Logistec team in the past month. Logistec is currently managing some personnel changes, and they have recently finalized the Longshore Labor Agreement with the International Longshoreman's Association. CCO Daly also noted that Logistec is expecting a modest amount of activity in November related to GE cargo moves related to onshore wind components.

REAL PROPERTY/DEVELOPMENT UPDATE

CCO Daly provided the Board with a brief update. She reported that she attended the Break Bulk Conference in Texas and that a few Port team members recently attended the AAPA Annual Conference in Quebec City. CCO Daly noted that at the Break Bulk Conference discussions took place about the unpredictability of business within the next year and the effects it has on break bulk including shipping, tariffs and labor. The Port team, along with Logistec, is pursuing the potential implementation of a Foreign Trade Zone designation at the Port facility. CCO Daly mentioned that the operations shop received new equipment this past month and that Port staff are waiting on an NYS announcement relating to a grant application submitted for additional equipment. Chairperson Steffens asked CCO Daly about the timeline and process for the Foreign

Trade Zone. CCO Daly responded that once the application is submitted it would potentially be a sixty-day process, but once activation and designation occur there is consideration for compliance and record keeping. The Port's application would be in conjunction with Logistec, which would require a cost share agreement before the application submission.

SCM Yagan provided the Board with an update of current projects that he has been working on, highlighting the shovel ready phase of the project which currently includes permitting. The high voltage substation installation work was awarded last month, and mobilization is expected to start in a few weeks. The wastewater treatment plant and fire pump house solicitation has been posted and a prebid meeting is scheduled for November 4th. SCM Yagan noted that National Grid has completed the installation of the access road and their tower foundations. The Port team is now pursuing a National Grid Capital Investment Incentive grant.

2026 BUDGET APPROVAL

Chairperson Steffens presented Resolution 29-2025 related to the proposed 2026 Budget. She noted that the Finance Committee reviewed the proposed budget and approved to recommend it to the Board for adoption. Chairperson Steffens called for a motion to authorize the approval of the 2026 Budget as presented. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously.

HUDSON RIVER TRADING GAME PROGRAM SPONSORSHIP

Chairperson Steffens introduced Resolution 30-2025 related to the Hudson River Trading Game Program sponsorship. She noted that this sponsorship supports events and activities to educate students in various aspects of the maritime industry throughout the school year. Chairperson Steffens asked for a motion to authorize the CEO to pledge APDC sponsorship of the Hudson River Trading Game Program in an amount not to exceed \$3,000. A motion was made by Commissioner Tagliento, seconded by Commissioner Cinquanti and passed unanimously.

AUDIT SERVICES AWARD

CFO Stuto presented Resolution 31-2025 for Annual Financial Audit Services. She noted that the APDC sent the RFP to five firms and received one proposal. After thorough review of the proposal, the review team recommended that the Board award the contract for Annual Financial Audit Services to UHY, LLP for three years with two one-year extension options at a cost not to exceed \$32,500 for annual audit services and \$7,500 for any single purpose audit. Some discussion took place. Chairperson Steffens called for a motion to authorize the CEO to execute the necessary documents to award the Contract for Annual Financial Audit Services to UHY, LLP. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

MUSER RUTLEDGE ADDITIONAL SERVICES

CFO Stuto presented Resolution 32-2025 for Engineering and Construction Phase Services for Wharf Infrastructure. She noted that the design phase of the project is complete and it has now advanced to the construction phase. Port staff solicited the professional services of Muser Rutledge Engineering due to their ability to provide a continuity of service, their extensive experience related to the project, their expertise in maritime engineering and high level of responsibility and judgement and after thorough review of their proposal response the APDC staff recommended that the Board award the contract for Engineering and Construction Phase Services for Wharf Infrastructure to Muser Rutledge Engineering at a cost not to exceed \$135,000. Chairperson Steffens called for a motion to authorize the CEO to execute the necessary documents to award the contract for Engineering and Construction Phase Services for Wharf Infrastructure to Muser Rutledge Engineering at a cost not to exceed \$135,000. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

OTHER BUSINESS

No other business for discussion.

EXECUTIVE SESSION

Chairperson Steffens called for a motion to enter executive session for the purpose of discussing the proposed acquisition, sale or lease of real property. A motion was made by Commissioner Cinquanti, seconded by Commissioner Tagliento and passed unanimously.

No action was taken during executive session.

NEXT MEETING

Chairperson Steffens informed those in attendance that the **next meeting of the APDC Board of Commissioners will be Monday, November 24, 2025 immediately following the Governance Committee meeting being held at 9:00 a.m.**

Chairperson Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously. The meeting was adjourned.

ALBANY PORT DISTRICT COMMISSION
Preliminary Results through October 31, 2025

	October 2025	Year to Date Oct-25	Year to Date Budget Oct-25	Actual to Budget Variance Ytd	Forecast Nov-Dec	Forecast 2025	Budget 2025	Budget to Forecast Variance
Operating Revenue:								
Rental Income	370,982	3,664,318	3,598,161	66,157	732,864	4,397,182	4,317,793	79,389
Dockage Fees	18,068	327,095	416,667	(89,572)	65,419	392,514	500,000	(107,486)
Wharfage Fees:	8,855	211,238	166,667	44,571	42,248	253,485	200,000	53,485
Buckeye Revenue	-	100,000	100,000	-	50,000	150,000	150,000	-
Stevedore Fees and Services	73,337	502,773	516,667	(13,894)	329,730	832,503	620,000	212,503
Crane Equipment Rental	41,490	265,230	166,667	98,563	53,046	318,276	200,000	118,276
Security Fees	21,720	425,750	344,167	81,583	85,150	510,900	413,000	97,900
Public Private Administrative Revenue	13,800	132,915		132,915	57,085	190,000	-	190,000
Other Services and Revenue	1,333	34,697	11,250	23,447	2,111	36,808	13,500	23,308
Total Operating Revenue	549,585	5,664,016	5,320,244	343,772	1,417,652	7,081,668	6,414,293	667,375
Operating Expenses:								
Payroll, Payroll Taxes and Fringe Benefits	281,520	3,066,457	3,222,168	(155,711)	601,951	3,668,409	3,866,602	198,193
Other Post Retirement Benefit Expense	-	-	-	-	100,000	100,000	100,000	-
Repairs, Maintenance and Utilities	49,289	598,931	441,382	157,549	121,582	720,513	469,658	(250,855)
Crane Parts and Repairs	107,061	166,085	104,167	61,919	15,000	181,085	125,000	(56,085)
Insurance	31,673	322,997	339,167	(16,170)	67,466	390,463	407,000	16,537
Professional and Consulting Fees	5,000	122,361	232,875	(110,514)	146,079	268,440	279,450	11,010
Service Contracts	16,971	149,487	200,000	(50,513)	79,897	229,384	240,000	10,616
Security and Safety Costs	1,387	36,070	65,000	(28,930)	35,556	71,626	78,000	6,374
Education and Training	1,455	16,546	14,833	1,713	500	17,046	17,800	754
Office Supplies and Expense	4,380	37,241	49,000	(11,759)	19,500	56,741	58,800	2,059
Advertising, Promotion and Association Dues	23,243	135,770	211,813	(76,042)	82,500	218,270	254,175	35,905
Contingency	-	-	-	-	-	-	180,000	180,000
Total Operating Expense	521,980	4,651,946	4,880,404	(228,458)	1,270,032	5,921,978	6,076,485	154,507
Operating Income (Expense) before other items	27,605	1,012,070	439,840	572,230	147,620	1,159,690	337,808	512,868
Depreciation and Other (Income) Expenses:								
Depreciation Expense	268,017	2,688,614	2,666,667	21,948	536,034	3,224,648	3,200,000	(24,648)
Interest Income	(5,411)	(29,591)	(16,667)	(12,924)	(3,812)	(33,403)	(20,000)	13,403
Interest Expense	920	16,029	181,274	(165,245)	2,000	18,029	217,529	199,500
Waterfront Development	-	15,884	58,333	(42,449)	30,000	45,884	70,000	24,116
Municipal Support	-	-	-	-	-	-	-	-
(Gain)Loss on Asset	-	-	-	-	-	-	-	-
Net Depreciation and Other (Income) Expenses	263,526	2,690,937	2,889,608	(198,670)	564,222	3,255,159	3,467,529	212,370
Change in Net Position Before Capital Funding	(235,921)	(1,678,867)	(2,449,768)	770,900	(416,601)	(2,095,469)	(3,129,721)	300,498
Public Private Partnership Revenue	28,628	7,081,644		7,081,644	10,268,356	17,350,000	-	17,350,000
Capital Grant Revenue	203,367	4,228,684	3,750,000	478,684	400,000	4,628,684	4,500,000	128,684
Grant and Private Partner Revenue	231,995	11,310,328	3,750,000	7,560,328	10,668,356	21,978,684	4,500,000	17,478,684
Development Expense Empire Wind Project	(28,628)	(7,267,332)		(7,267,332)	(10,325,441)	(17,592,773)	-	(17,592,773)
Change in Net Position	(32,554)	2,364,129	1,300,233	1,063,896	(73,686)	2,290,443	1,370,279	920,164



APDC External Affairs Update | October 2025

Media Relations

- Communications with local, regional, national, and industry media, including *Times Union*, *Albany Business Review*, *NY Almanack*, *Freight Business Journal*, etc.

MEDIA COVERAGE

October 2025 | *Freight Business Journal NA*

East Coast Ports Navigate Market Uncertainties

October 2, 2025 | *Albany Times Union*

Federal shutdown stokes fears, uncertainty in local economy

October 15, 2025 | *Rensselaer Regional Chamber Member News*

Port of Albany CEO Hendrick Appointed to Foundation for Seaports of the Americas Board

October 16, 2025 | *Capital Region Chamber Member News*

Port of Albany CEO Hendrick named to Foundation for Seaports of the Americas Board

October 17, 2025 | *Capital Region Chamber Fast Take*

CACC Announces Award Recipients (recognition of Rev. Chilton/AMM)

October 23, 2025 | *New York Almanack*

The Port of Albany's Commercial Importance

October 24, 2025 | *American Journal of Transportation*

Port of Albany releases RFP for wastewater treatment plant and fire pump house construction

October 30, 2025 | *AAPA Seaports Advisory*

Port of Albany issues RFP for Wastewater Treatment Plant and Fire Pump House Construction

October 30, 2025 | *American Journal of Transportation*

IAMPE congratulates recent Portland MPE graduates (Kosa and Stuto)

Community Outreach | Engagement

- Helped coordinate details for UAlbany Coastal Management class visit (11/3)
- Reviewed text/edits with Joseph Fitzgerald on academic article on Port's commercial history
- Prepared Hendrick nomination for MTSNAC
- Prepared LOS for City of Rensselaer DRI application
- Serve as AAPA PR Committee chair coordinating planning sessions and monthly meetings
- Participating in South End Community Coalition and South End Workforce Development calls
- Continuing research on Port Centennial celebrations with stakeholders

Speaking Opportunities | Tours | Events

- Attended AAPA Annual Convention in Quebec (10/6-8)
- Attended HVCC ATEC Groundbreaking (10/23)
- Continued planning for 4Q/2025 and 2026 Port events

Internal Communications

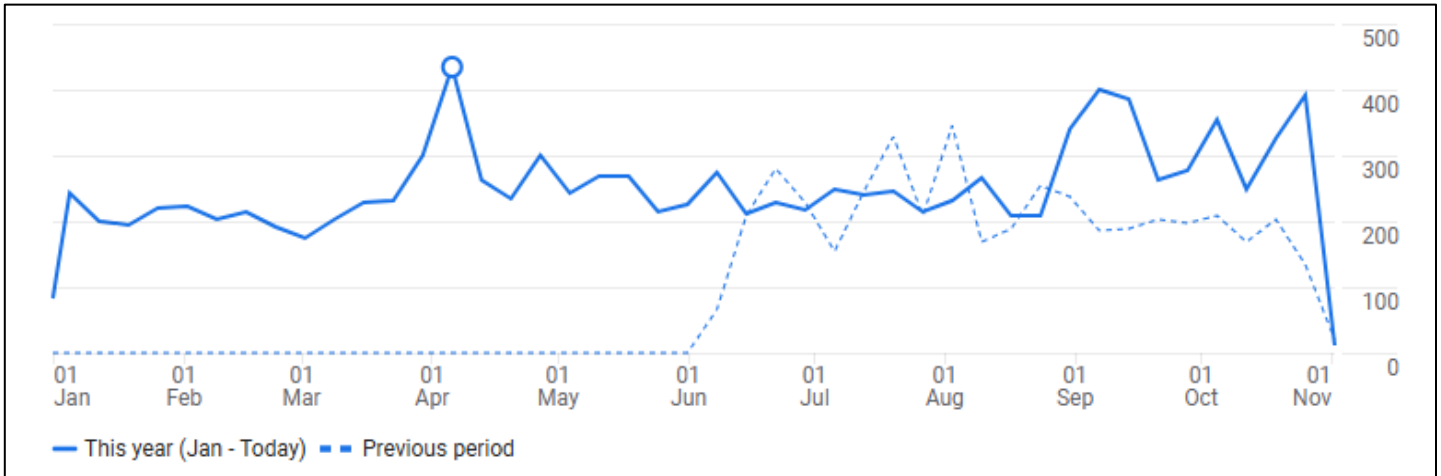
- Meet weekly with Rich; meet regularly with Megan and John
- Maintain weekly staff update email; convene monthly staff meetings
- Serve as liaison to tenants, neighbors, Logistec [Corporate Comms], and AAPA Comms Office
- Maintain communication with City of Albany Neighborhood Specialist and Town of Bethlehem Supervisor

Marketing | Social Media | Advertising | Collateral Development

- Continuing to develop content, schedule, track, and quantify social media
- Developing advertising as needed – Heavy Lift, FBJNA, CACC
- Continuing to update/tweak website design
- Continuing efforts on collateral design and content calendar

Web Traffic

- **Active Users: 1,377 (↑21%) [YTD: 10,135 (↑132.7%)] | Engagement rate: 46.8% (↑4.2%)**



• Top 5 Countries by Active Users

United States	75.82%
China	10.24%
India	3.34%
Germany	1.67%
Canada	1.60%

• Top 5 Pages by Views

Home	33.31%
Procurement	19.15%
Staff	5.04%
Operations & Facilities	4.65%
Tenants	3.98%

Social Media

Facebook	Instagram	LinkedIn
Followers 1,912↑	Followers 417 --	Followers 1,588↑
Views 33,585 (↑37.8%)	Views 3,807 (↓15.3%)	Impressions 6,712 (↑304.8%)
Interactions 982 (↑41.1%)	Interactions 193 (↑23.7%)	Page views 59(↑15.7%)
Visits 650 (↓12.0%)	Visits 25(↓26.5%)	Unique visitors 29 (↑31.8%)
Follows 24 (↓7.7%)	Follows 5 (↑73.7%)	New followers 25 (↑56.3%)
Top Post RFP wastewater/pump house Views: 10,408	Top Post Reporting from Breakbulk Views: 221	Top Post Reporting from Breakbulk Impressions: 1,845

Instagram post from portofalbany showing a panel discussion at Breakbulk Americas in Houston. The post includes a video thumbnail, engagement icons (heart, comment, share), and a caption about the Port of Albany's role in maritime development.

For more information, contact Penny Vavura, pvavura@portofalbany.us, 518-339-6042

MONTHLY SHIP & BARGE REPORT

HIGHLIGHTS for October 2025:		2 Wind Ships, 1 Project Cargo
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WHARF ACTIVITY for October 2025

LINE VESSELS	COMMODITY	TONNAGE-MT	CBM
IMP: BBC Manila	Project	186.1	
EXP: BBC Manila	Project	751.0	
EXP: BBC Rhine	Wind	2,447.7	4,567.1
EXP: BBC Sebastopol	Wind	4,442.7	7,928.6
		7,827.5	12,495.7

TERMINAL ACTIVITY for October 2025

COMMODITY	TONNAGE-MT	# TRUCKS	# RAIL
WOODPULP	1,837.50	97	
Timber Mats			
COILS			
STEEL	372.47	28	1
PROJECT	121.12	37	
WIND	2,702	35	
TOTAL	5,033.13	197	1

ANTICIPATED for November 2025:

Woodpulp 3800mt, Scrap ship, GE Barge (1 Gen)

COMMODITY [YTD]

COMMODITY	MT	CBM
WOODPULP	14,767	0
Timber Mats	5,021	0
WIND	9,561	17,461
SCRAP	55,407	0
PROJECT	6,495	
CHPE	1,310	2,659
TOTAL	92,561	20,121

STORED CARGO October

COMMODITY	TONNAGE-MT	CBM
WOODPULP	3,351.42	
Timber Mats	0.00	
WIND	2,422.83	4,441
STEEL	160.38	
PROJECT	75.28	675.36
TOTAL	6,009.91	5,116.77

LONGSHOREMAN HOURS

Oct-25	YTD
3,648.00	28,596.5
SAFETY RECORD	
DAYS W/O LOST TIME	60

**RESOLUTION 33-2025
OF THE
ALBANY PORT DISTRICT COMMISSION**

WHEREAS, the Albany Port District Commission (the "APDC") is a public corporation and a district corporation of the state of New York established pursuant to Chapter 192 of the Laws of 1925, as amended; and

WHEREAS, the APDC strives to responsibly and effectively manage the publicly owned maritime Port of Albany-Rensselaer, contributing to the economy of the Capital Region and beyond while emphasizing transparency and public stewardship as prescribed in the APDC Mission Statement; and

WHEREAS, in furtherance of the APDC mission, on October 1, 2025, the APDC issued a Request for Proposals ("RFP") for Insurance Brokerage Services; and

WHEREAS, in response to the RFP, one proposal was received and reviewed by a committee of APDC management ("Review Team"); and

WHEREAS, based on the response received from Marshall & Sterling, Inc. and the high level of service and integrity Marshall & Sterling have displayed while representing the APDC during their current contract relating to insurance brokerage services, the Review Team recommends that the Board award the contract for Insurance Brokerage Services to Marshall & Sterling, Inc. at a cost not to exceed \$30,000 annually.

NOW, THEREFORE, BE IT RESOLVED, that the APDC awards the Insurance Brokerage Services contract to Marshall & Sterling, Inc. for a three-year term with two one-year extension options at a cost not to exceed \$30,000 annually and authorizes the Chief Executive Officer to execute the necessary documents to facilitate the contract.

Signed: _____
(Assistant) Secretary

Date of Authorization: November 24, 2025

Prepared by:
Patrick K. Jordan, Esq.

RESOLUTION 34-2025
OF THE
ALBANY PORT DISTRICT COMMISSION

WHEREAS, the Albany Port District Commission (the "APDC") is a public corporation and a district corporation of the state of New York established pursuant to Chapter 192 of the Laws of 1925, as amended; and

WHEREAS, the APDC strives to responsibly and effectively manage the publicly owned maritime Port of Albany-Rensselaer, contributing to the economy of the Capital Region and beyond while emphasizing transparency and public stewardship as prescribed in the APDC Mission Statement; and

WHEREAS, the APDC utilizes services for Government Relations and Representation to assist with advocacy, communications, strategic development, support and grant or resource development from local, state and federal agencies; and

WHEREAS, the APDC issued a Request for Proposals ("RFP") for Government Relations and Representation on September 22, 2025 requesting that respondents include approach and scope of services; relevant public authority and/or maritime, logistics experience; organization, staffing and management information; and cost within their proposal; and

WHEREAS, in response to the RFP, three proposals were received and reviewed by a committee of APDC management ("Review Team"); and

WHEREAS, after evaluating the proposals, the Review Team recommends awarding the contract to Catalyst Government Relations, LLC based on the depth of expertise of its lead personnel, staff qualifications and experience with local, state and federal government entities in addition to the firm's proven representation of the APDC on critical projects, strategy and Port-related issues.

NOW, THEREFORE, BE IT RESOLVED, that the APDC awards the Government Relations and Representation contract to Catalyst Government Relations, LLC for a three-year term with two one-year extension options at a cost not to exceed \$6,000 per month and authorizes the Chief Executive Officer to execute the necessary documents to facilitate the contract.

Signed: _____
(Assistant) Secretary

Date of Authorization: November 24, 2025

Prepared by:
Patrick K. Jordan, Esq.

**RESOLUTION 35-2025
OF THE
ALBANY PORT DISTRICT COMMISSION**

WHEREAS, the Albany Port District Commission (the “APDC”) is a public corporation and a district corporation of the state of New York established pursuant to Chapter 192 of the Laws of 1925, as amended; and

WHEREAS, the APDC strives to responsibly and effectively manage the publicly owned maritime Port of Albany-Rensselaer, contributing to the economy of the Capital Region and beyond while emphasizing transparency and public stewardship as prescribed in the APDC Mission Statement; and

WHEREAS, in furtherance of the APDC mission, section 5 subsection 6 of the APDC Enabling Legislation authorizes the APDC to “equip and maintain port facilities within...the district”; and

WHEREAS, the APDC is charged with maintaining all warehouses and sheds located within the maritime terminal, keeping them safe and secure; and

WHEREAS, on May 28, 2025 the APDC Board authorized a contract with Titan Roofing, Inc for Shed 5 Roof Replacement and Repairs and on September 24, 2025 the Board authorized Change Order #1 for the replacement of decking; and

WHEREAS, after the project began it was determined that it was necessary to replace additional decking on the roof canopy in order to secure it to the roof, resulting in additional labor hours and equipment costs. It was also determined that once the existing roof was removed, the overhang on the easterly side of the main roof needed to be replaced in order to prevent the gutters from tipping down into the Shed’s wall. This additional work included replacement of lumber and sheet metal as well as labor and equipment; and

WHEREAS, these additional repairs will be funded through the existing grant under the NYSDOT Passenger and Freight Rail Assistance Program.

NOW, THEREFORE, BE IT RESOLVED, that the APDC authorizes the Chief Executive Officer to execute the necessary documents to process Titan Roofing Inc.’s Change Order #2 at a cost not to exceed \$15,239.09. The new contract cost will be \$652,020.09.

Signed: _____
(Assistant) Secretary

Date of Authorization: November 24, 2025

Prepared by:
Patrick K. Jordan, Esq.