



ALBANY PORT DISTRICT COMMISSION  
MINUTES OF THE  
GOVERNANCE COMMITTEE MEETING  
NOVEMBER 24, 2025

Commissioner Steffens called the meeting to order. In attendance were Commissioners Coffey and Cinquanti. Also present were CEO Hendrick, General Counsel Jordan, CCO Daly, CFO Stuto, DSI Schneidawin, DEA Vavura, SCM Yagan, Director of Security Stock, Administrative Assistant DiLillo and, Logistec Operations Manager Matt Sullivan.

Chairperson Steffens introduced the minutes of the January 29, 2025 Governance Committee meeting and asked for a motion to approve the minutes. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously.

**REVIEW OF COMMITTEE CHARTER**

Commissioner Steffens presented the Governance Committee Charter. She informed the Committee that management recommended no changes. Commissioner Steffens asked for a motion to approve the Committee Charter as presented. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously.

**REVIEW OF THE MISSION STATEMENT**

Commissioner Steffens presented the Mission Statement. She noted that management has recommended a few minor changes which were forwarded to the Board for consideration prior to the meeting. Commissioner Steffens asked for a motion to approve the mission statement as amended. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously.

**PROPOSED 2026 MEETING DATES**

Commissioner Steffens noted that a copy of the proposed schedule for the 2026 APDC Board and Committee meetings was included in the meeting agenda packet. She asked that an email invite be sent out to the Board members to update their calendars to include the Board and Committee meetings.

**RECOMMENDATIONS FOR 2026 COMMITTEE ASSIGNMENTS**

The Governance Committee was presented with the proposed APDC Committee Membership for 2026. Commissioner Steffens reviewed the proposed 2026 committee assignments with the Committee Members. Counsel Jordan noted that a resolution will be presented to the full Board for approval at the December meeting.

**EXECUTIVE SESSION**

There were no items for discussion in Executive Session.

Commissioner Steffens asked for a motion to adjourn the meeting. A motion was made by Commissioner Coffy, seconded by Commissioner Cinquanti and passed unanimously. The meeting was adjourned.