



RFQ #2026-07 Engineering On-Call Services

ADDENDUM #1

September 24, 2026

Questions and Responses:

NUMBER	QUESTION	RESPONSE
1	Upon review of the RFQ documents, I do not see Appendix A, B and C included. Where can we access these documents? Exhibit A has MWBE and SDVOB expected goals to achieve listed in the form. Upon review of the RFQ documents, we do not see any goals listed. Is there required MWBE and SDVOB goals for this contract?	Appendix A, B, and C have been attached. Appendix A is NYS Clauses for Contracts Appendix B – General Conditions will apply to future job order contracts. Appendix C- MWBE/SDVOB reporting procedures may apply to future potential job order contracts. There is no work assigned to this on- call services contract therefore there are no MWBE/SDVOB goals applied. Goals may be applied to future, potential job orders.
2	For purposes of the initial RFQ evaluation and subsequent Job Order competitions, will a selected consultant have the opportunity to add subconsultants—including certified MWBE and SDVOB firms—that were not identified in the original proposal? If so, will the added subconsultant use their own approved hourly rates, overhead, and multiplier and then be evaluated as part of the total team's cost and staffing proposed for each Job Order?	There is no work assigned to this on-call contract therefore there are no MWBE/SDVOB goals applied, but there may be goals applied to future potential job orders. No, the Company's proposal should include and will be evaluated on, the qualifications and rates for proposer's in-house services only.
3	In reviewing the PDF document, Appendix A, B, and C appear to be missing. Please advise if you will provide them.	See question #1

4	Is it possible to send a copy or link to Appendix B - APDC Construction Contract Service Standards & Project General Conditions?	See question #1
5	Can you please confirm that we should limit our team composition to those services that we can provide in-house, and not have to assemble a team with subconsultants to provide the full spectrum of disciplines/categories?	Correct. Your proposal should specify your company's in-house services. Subcontracting may be needed on future potential job work orders, but do not apply to this contract.
6	Can you please provide more detail as to what you envision to be completed under the "Facilities Engineering" and "Design Engineering" categories?	Facilities Engineering should be considered building systems such as, HVAC, electrical engineering, EHS, energy, maintenance and civil engineering. Design Engineering should be considered systematic, processes, and components, and process based and could encompass several industries or engineering principals.
7	Should we include an organizational chart and/or qualifications for our individual team members, such as resumes?	Including organizational charts and resumes would be beneficial to the Port Team during the evaluation process.
8	Can you please confirm that we do not need to include M/WBE and SDVOB firms on our team at this time, that we will be able to assemble a team that includes appropriate M/WBE and SDVOB participants when individual task orders are released?	Yes, this is correct.
9	Would it be permissible to add discipline categories and/or sub-categories to those provided on the first page of the RFQ, to include others that reflect specialized services inherently encountered with port facilities?	Yes, please include all categories and sub categories that your company may specialize in.
10	What is the anticipated duration of the on-call contract(s) (e.g., annual, base duration with optional years)?	This contract term is five years.