



ALBANY PORT DISTRICT COMMISSION MEETING

**October 23, 2019
3:30 P.M.**

AGENDA

- 1) Approval of Minutes from the September 23, 2019 Commission meeting (Attached)**
- 2) Finance Committee Update**
- 3) 2020 Proposed Budget (Resolution 15-2019)**
- 4) General Manager Update**
- 5) Real Property/Development Update**
- 6) Maritime Business Assessment
- Tonnage/Longshore Labor Report (Attached)**
- 7) Other Business**
- 8) Public Comment**
- 9) Enter Executive Session¹**
- 10) Exit Executive Session**
- 11) Next Meeting: November 20, 2019**

¹ Only if necessary (and if approved by a majority vote of the Commission), to discuss:
a. matters which will imperil the public safety if disclosed;
b. any matter which may disclose the identity of a law enforcement agent or informer;

- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.



ALBANY PORT DISTRICT COMMISSION
MINUTES OF A REGULAR MEETING
September 23, 2019

Chairperson Steffens called the meeting to order. In attendance were Commissioners Coffey and Tagliento. Also present were CEO Hendrick, General Counsel Jordan, Economic Development and Procurement Director Daly, CFO Stuto, Maritime Business Development Manager Vasil, Director of Security Williams, Deputy Director of Security Teller and Lynn Zeronda (CFO For Hire).

Chairperson Steffens welcomed Christine Stuto as the new Chief Financial Officer for the Albany Port District Commissioner. Chairperson Steffens introduced the minutes of the August 14, 2019 Commission meeting. No changes were made to the minutes. Chairperson Steffens called for a motion to approve the minutes of said meeting. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

FINANCE COMMITTEE UPDATE

Commissioner Coffey welcomed CFO Stuto and commended her and Lynn Zeronda for their work in developing the 2020 proposed budget. During the Finance Committee meeting the Port's third quarter figures were detailed and it was explained that business slowed in the quarter but staff is managing the shortfall. Regarding the proposed budget, Commissioner Coffey stated that he was pleased to see that key goals and objectives were identified and that metrics were assigned to them. The proposed budget was authorized to be released for public review. Additionally, Commissioner Coffey stated that the committee reviewed the Port's Guidelines for Investment, in consultation with the Port's financial advisors and staff, and that no changes were recommended.

CEO UPDATE

CEO Hendrick updated the Board on the following:

- CEO Hendrick took part in a tour off the coast of Block Island, RI to see the country's first offshore wind farm, which is owned by Orsted and includes GE components. Major companies in the wind industry were part of the invited group and the CEO and staff will continue to have follow-up meetings with certain businesses that were represented.
- CEO Hendrick met with FedNav leaders in Montreal regarding developing new business for both FMT and the Port, with a focus on industries that can utilize the roll-on roll-off ramp after it is completed.
- Port staff is continuing to diligently work through the SEQRA process with the Bethlehem Planning Board for the Port's proposed expansion plans.
- In October, Chairperson Steffens and several members of the Port's staff will travel to Houston for the annual breakbulk conference. The conference attracts approximately 5,000 attendees. The Port has a booth this year and staff will be actively engaging the attendees looking for new maritime business opportunities.
- CEO Hendrick will be attending the AAPA Annual Convention in Norfolk beginning on October 13th.
- The Coast Guard visited the Port twice in September. They will be reviewing the Port's Facility Safety Plan. Security will be running a safety drill that will involve the entire Port District, tenants and staff in September.
- On October 11th the Port will be hosting the Tech Valley Leadership Conference.

REAL PROPERTY/DEVELOPMENT UPDATE

Director Daly discussed the planning, permitting and approval process for the proposed Port expansion project in Bethlehem. The public comment period on the proposal has ended and the Planning Board accepted the Draft Generic Environmental Impact Statement. She discussed the expansion related business development conversations, meetings and progress that is occurring, and the related work being done.

Director Daly reviewed the Port's application under the Port Infrastructure Grant program administered by USDOT/MARAD that was submitted for funding to support the Port's expansion efforts. She expects additional grant and funding options shortly. She discussed RFI work for services regarding the new infrastructure necessary for the expansion proposed for the Bethlehem site.

Director Daly also gave a review of the TIGER projects that are underway, including the progress on the design of the new warehouse and an update on the south wharf project. Construction of the warehouse is expected in 2020.

USS SLATER SPONSORSHIP REQUEST

Chairperson Steffens presented Resolution 14-2019 relating to a sponsorship request for the USS Slater. The resolution authorized the CEO to pledge APDC sponsorship in an amount not to exceed \$5,000. Chairperson Steffens called for a motion to approve Resolution 11-2019. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

MARITIME BUSINESS ASSESSMENT

Manager Vasil provided an overview of the Ships, Barges and Tonnage Report and Longshore Hours Report for August 2019. He noted that scrap tonnage is down but wood pulp product tonnage has increased. Manager Vasil reported that heavy lift projects for projects in Ohio and Pennsylvania are still on the schedule for 2020.

OTHER BUSINESS

Chairperson Steffens stated that the AAPA Annual Convention would be held prior to the next Board meeting and that CEO Hendrick would attend to represent the APDC. Chairperson Steffens called for a motion to designate CEO Hendrick as the official AAPA delegate of the APDC for purposes of the convention. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

PUBLIC COMMENT

No public comments were made.

EXECUTIVE SESSION

There were no items for discussion in Executive Session.

NEXT MEETING

Chairperson Steffens informed all those in attendance that the **next meeting of the APDC Board of Commissioners will be held on Wednesday, October, 23 2019.**

Chairperson Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously. The meeting was adjourned.

**RESOLUTION 15-2019
OF THE
ALBANY PORT DISTRICT COMMISSION**

WHEREAS, the Albany Port District Commission (the “APDC”) is a public corporation and a district corporation of the state of New York (the “State”) established pursuant to Chapter 192 of the Laws of 1925, as amended; and

WHEREAS, the APDC strives to responsibly and effectively manage the publicly-owned maritime Port of Albany-Rensselaer, contributing to the economy of the Capital Region and beyond while emphasizing transparency and public stewardship as prescribed in the APDC Mission Statement; and

WHEREAS, in furtherance of the APDC mission, section 5, paragraph 4 of the APDC Enabling Legislation (“Legislation”) requires the APDC to “formulate and adopt a financial program”; and

WHEREAS, in accordance with the Public Authorities Accountability Act of 2005 (“PAAA”), the APDC is required to adopt the 2019 Annual Budget no later than November 1, 2019; and

WHEREAS, the APDC Board of Commissioners has reviewed the proposed 2020 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the APDC approves the 2020 APDC Budget.

Signed: _____
(Assistant) Secretary

Date of Authorization: October 23, 2019

Prepared by:
Patrick K. Jordan, Esq.

Ships & Barges Report

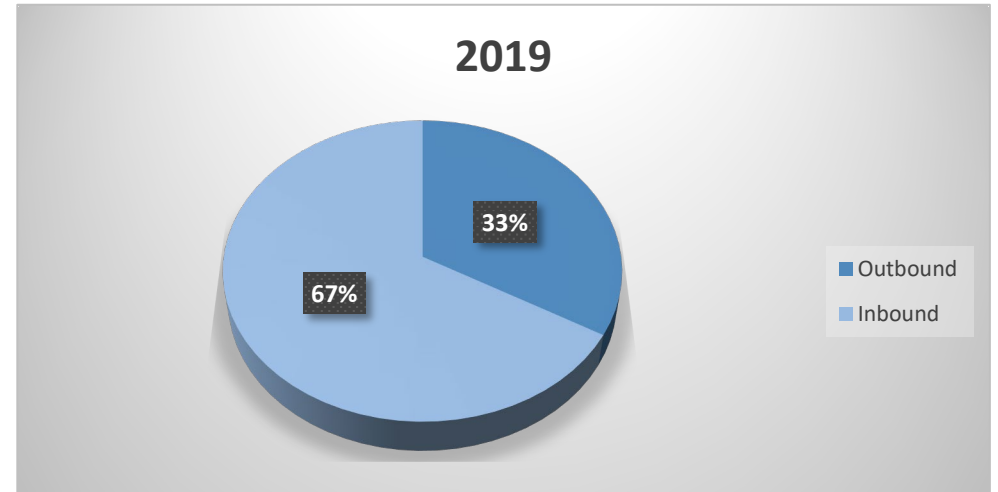
September-2019

Outbound	2018	2019	Change	Percentage
Heavy Lift/Project	3	1	-2	-67%
Barges-Heavy Lift/Project	1	0	-1	-100%
Scrap Iron	0	0	0	-
Steel	0	0	0	-
Totals	4	1	-3	-75%

Inbound	2018	2019	Change	Percentage
Heavy Lift/Project	0	0	0	-
Barges-Heavy Lift/Project	0	0	0	-
Calcium Chloride	0	0	0	-
Molasses/Fertilizer	0	1	1	100%
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	0	1	1	100%
Totals	0	2	2	100%

Year to Date

Total	2018	2019	Change	Percentage
Heavy Lift/Project	31	6	-25	-81%
Barges-Heavy Lift/Project	9	4	-5	-56%
Calcium Chloride	1	0	-1	-100%
Molasses/Fertilizer	1	1	0	0%
Scrap Iron	7	3	-4	-57%
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	6	8	2	33%
Totals	55	22	-33	-60%



Ships & Barges

	2018	2019	Change	Percentage
Outbound	24	12	-12	-50%
Inbound	31	10	-21	-68%
Totals	55	22	-33	-60%

Lay Berth

	2018	2019	Change	Percentage
	0	11	11	
	0	9	9	
Change	0	-2	-2	-18%
%	0%	0%	0%	-18%

September-2019

Tonnage Report - Monthly

Outbound	2018	2019	Change	Percentage
Heavy Lift/Project	1160	390	-770	-66%
Barges-Heavy Lift/Project	172	0	-172	-100%
Scrap Iron	0	0	0	-
Steel	0	0	0	-
Totals	1332	390	-942	-71%

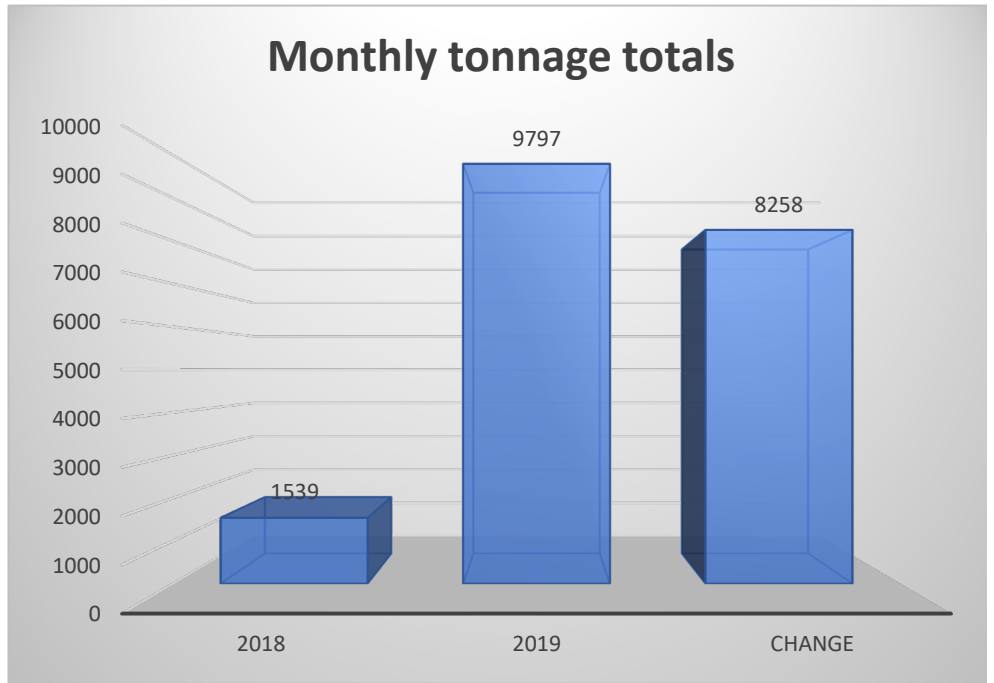
Inbound	2018	2019	Change	Percentage
Heavy Lift/Project	207	0	-207	-100%
Barges-Heavy Lift/Project	0	0	0	-
Calcium Chloride	0	0	0	-
Molasses/Fertilizer	0	0	0	-
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	0	9407	9407	100%
Totals	207	9407	9200	4444%

September- 2018-2019 Totals

Total	2018	2019	Change	Percentage
Heavy Lift/Project	1367	390	-977	-71%
Barges-Heavy Lift/Project	172	0	-172	-100%
Calcium Chloride	0	0	0	-
Molasses/Fertilizer	0	0	0	-
Scrap Iron	0	0	0	-
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	0	9407	9407	100%
Totals	1539	9797	8258	537%

Tonnage Report Monthly

Total	2018	2019	Change	Percentage
Outbound	1332	390	-942	-71%
Inbound	207	9407	9200	4444%
Totals	1539	9797	8258	537%



September-2019

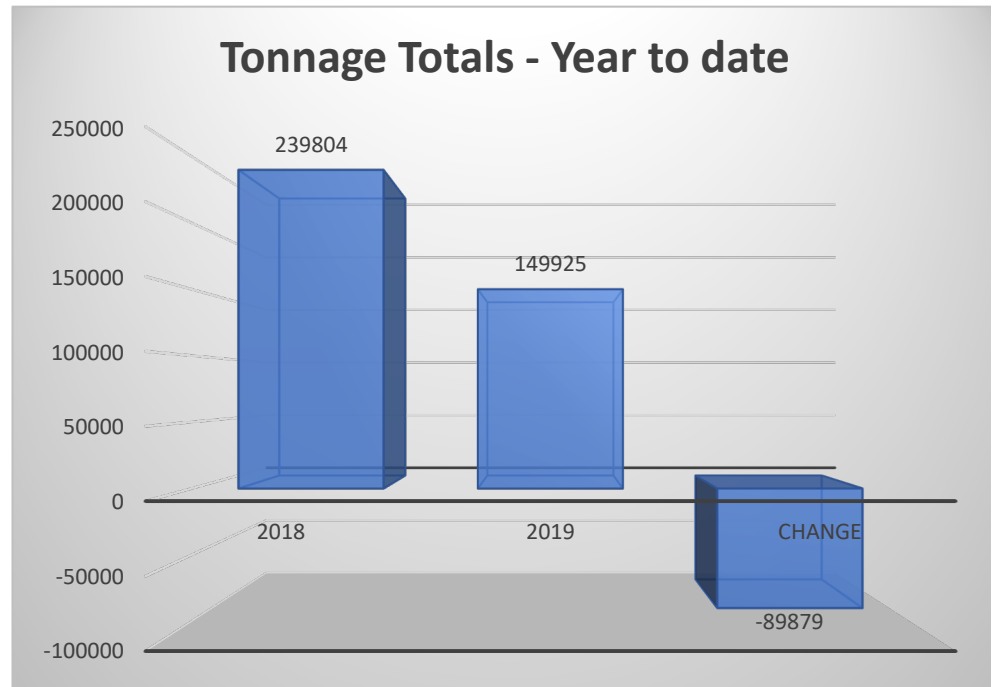
Tonnage Report - Year to Date

Outbound	2018	2019	Change	Percentage
Heavy Lift/Project	8773	3332	-5441	-62%
Barges-Heavy Lift/Project	799	641	-158	-20%
Scrap Iron	154843	85640	-69203	-45%
Steel	0	0	0	-
Totals	164415	89613	-74802	-45%

Inbound	2018	2019	Change	Percentage
Heavy Lift/Project	23065	0	-23065	-100%
Barges-Heavy Lift/Project	1182	267	-915	-77%
Calcium Chloride	11045	0	-11045	-100%
Molasses/Fertilizer	11026	9921	-1105	-10%
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	29071	50124	21053	72%
Totals	75389	60312	-15077	-20%

Year to Date

Total	2018	2019	Change	Percentage
Heavy Lift/Project	31838	3332	-28506	-90%
Barges-Heavy Lift/Project	1981	908	-1073	-54%
Calcium Chloride	11045	0	-11045	-100%
Molasses/Fertilizer	11026	9921	-1105	-10%
Scrap Iron	154843	85640	-69203	-45%
Steel	0	0	0	-
Urea	0	0	0	-
Wind Energy	0	0	0	-
Woodpulp	29071	50124	21053	72%
Totals	239804	149925	-89879	-37%



Tonnage Report Year to Date

Total	2018	2019	Change	Percentage
Outbound	164415	89613	-74802	-45%
Inbound	75389	60312	-15077	-20%
Totals	239804	149925	-89879	-37%

LONGSHORE HOURS

2018-2019 Comparison

	2018	2019
January	1431.0	1253.0
February	2739.0	3589.0
March	2237.5	2729.5
April	3757.0	2541.0
May	12123.5	3749.0
June	7848.5	3470.0
July	3960.5	2048.5
August	6113.5	1205.0
September	4905.0	2771.5
October		
November		
December		
Total:	45115.5	23356.5

2015-2016-2017-2018-2019 Comparison

	2015	2016	2017	2018	2019
January	10272.0	2130.5	5265.0	1431.0	1253.0
February	6784.5	4010.0	4591.0	2739.0	3589.0
March	4995.0	3663.0	6166.0	2237.5	2729.5
April	2701.0	2509.5	9438.0	3757.0	2541.0
May	3803.0	2470.0	6549.5	12123.5	3749.0
June	4795.5	2975.0	6939.0	7848.5	3470.0
July	2689.0	2929.0	5437.0	3960.5	2048.5
August	3482.5	3829.5	2992.0	6113.5	1205.0
September	8224.5	4309.0	3604.5	4905.0	2771.5
October	3669.0	5153.5	2738.0	5663.0	
November	3858.0	4146.0	6133.5	2926.5	
December	5529.0	6474.0	2133.5	4480.0	
Total:	60803.0	44599.0	61987.0	58185.0	23356.5

