



ALBANY PORT DISTRICT COMMISSION
MINUTES OF A REGULAR MEETING
November 20, 2019

Chairperson Steffens called the meeting to order. In attendance were Commissioners Coffey and Tagliento. Also present were CEO Hendrick, General Counsel Jordan, Economic Development and Procurement Director Daly, CFO Stuto, Maritime Business Development Manager Vasil, Director of Security Williams, Deputy Director of Security Teller, Bill Ring (FMT) and Lynn Zeronda (CFO For Hire).

Chairperson Steffens opened the meeting and introduced the minutes of the October 23, 2019 Commission meeting. Chairperson Steffens requested an amendment to the minutes which was accepted. Chairperson Steffens called for a motion to approve the minutes of said meeting as amended. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

GOVERNANCE COMMITTEE UPDATE

Chairperson Steffen stated that the Governance Committee met prior to the regular meeting. The Committee discussed the proposed membership compositions of the Governance, Finance and Audit committees and will approve those committees at the December Board meeting. The Committee reviewed and approved the Committees charter. The Committee also approved the meeting schedule for the 2020 calendar year.

FINANCIAL UPDATE

CFO Stuto reported that additional vessels called upon the Port that were unexpected in November increasing Port revenues. The forecast for the second quarter is consistent and holding to what CFO Stuto and Ms. Zeronda have previously been reporting. The Port finance team is meeting regularly with Manager Vasil and FMT to stay informed.

CEO UPDATE

CEO Hendrick updated the Board on the following:

- CEO Hendrick and staff attended a meeting in Boston with a wind energy company interested in locating at the Port.
- Additionally the CEO and General Counsel Jordan attended a ceremony in Boston to mark the arrival of GE's Haliade-X 107-meter blade to the Massachusetts Clean Energy Center.
- CEO Hendrick thanked Director Daly for the work she has been doing on the Port's expansion project and wind energy sector development.
- The South Wharf Reconstruction Project was completed in the first week of November.
- Senator Schumer came to the Port on November 4th to review TIGER projects including the Big Lift Warehouse, the South Wharf and the roll-on/roll-off ramp. He announced his support for the Port's application to the new infrastructure grant program. He was joined by County Executive McCoy, Mayor Sheehan and Supervisor VanLuven.
- The clean-up planning for 700 Smith Blvd is moving forward positively. Port staff have had productive meeting with Sims Metal Management, EPA and DEC.
- The City of Albany ordered the emergency demolition of 801 Smith Blvd. and that project is currently proceeding. The Board will consider a resolution to fund the emergency project at the December meeting.

REAL PROPERTY/DEVELOPMENT UPDATE

Director Daly discussed the planning, permitting and approval process for the proposed Port expansion project in Bethlehem. The final GEIS was accepted as complete by the Town Planning Board with anticipated approval in the first quarter of 2020. The Port's staff and the McFarland Johnson team will hold a public meeting in the South End to fully discuss the expansion project. At that meeting there will be a discussion regarding the recommended truck route through the Port and the future upgrade of the roadways in the Port. The Port's expansion plans and efforts with offshore wind energy have been featured in multiple stories on broadcast news outlets and newspapers. Commissioner Coffey stated that the strategic plan started years ago is now being fulfilled by the hard work of the Port's team. The RFQ for the design of the proposed wharf in Bethlehem was let and staff will be reviewing the responses and setting up interviews. The Port has signed a new nondisclosure agreement with an offshore wind development company interested in both the expansion site and 700 Smith Blvd.

Director Daly reported that the RFQ for grant funding through NYSERDA was responded to and that several letters of support were received regarding the Port's offshore wind initiative. .

DESIGN AND PERMITTING CONTRACT

Chairperson Steffens introduced Resolution 16-2019 authorizing a contract with McFarland Johnson regarding engineering services related to the expansion site for roadway and bridge design and the permitting associated with the expansion project. Commissioner Coffey stated

that the services were scoped correctly. Commissioner Coffey made a motion to approve the resolution, seconded by Commissioner Tagliento and passed unanimously.

MARITIME BUSINESS ASSESSMENT

Manager Vasil provided an overview of the Ships, Barges and Tonnage Report and Longshore Hours Report for November 2019. The Port is expecting heaving lift cargo projects for the second and fourth quarters of 2020. There are additional vessels expected in December and January that were not previously anticipated. The Port is expecting additional pulp exports to Brazil in 2020. Wood pulp shipments increased overall in 2019 over the previous years. Scrap tonnage increased in November with an additional vessel call to the Port of Rensselaer. Manager Vasil and General Manger Vasil have had productive meetings in Houston with companies interested in utilizing the new ro-ro ramp. Heavy lift companies are looking to ship their projects by barge. General Manager Ring reported that FMT is anticipating 4-5 ships and barges to call on the Port in December and that three large scale projects will be shipped through the Port in 2020. FMT is in discussions regarding more woodpulp and calcium chloride shipments.

OTHER BUSINESS

No other business was discussed.

PUBLIC COMMENT

No public comments were made.

EXECUTIVE SESSION

There was no executive session.

NEXT MEETING

Chairperson Steffens informed all those in attendance that the **next meeting of the APDC Board of Commissioners will be held on Wednesday, December 18, 2019.**

Chairperson Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously. The meeting was adjourned.