



**ALBANY PORT DISTRICT COMMISSION**  
**MINUTES OF A REGULAR MEETING**  
**APRIL 19, 2021**

Due to the pandemic the April 19, 2021 Board of Commissioners meeting was held remotely pursuant to the Governor's Executive Order No. 202.1, issued March 12, 2020, which suspended Article 7 of the Public Officers Law related to public body meetings. Prior to the meeting being called to order General Counsel Jordan noted that the meeting was being recorded and transmitted via on-line video. Chairperson Steffens called the meeting to order. In attendance were Commissioners Abriel, Cinquanti, Coffey and Tagliento. Also present were CEO Hendrick, General Counsel Jordan, CCO Daly, CFO Stuto, Maritime Business Development Manager Vasil, Director of Security Williams, Deputy Director of Security Teller and Administrative Assistant DiLillo. Also joining was Richard Farrell from the Maritime Ministry.

Chairperson Steffens introduced the minutes of the March 24, 2021 Commission meeting. No changes were made to the minutes. Chairperson Steffens called for a motion to approve the minutes. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti, and passed unanimously.

**PUBLIC COMMENT**

Richard Farrell from the Maritime Ministry reported to the Board that the members of the Maritime Ministry are making progress on the projects they have been working on.

**FINANCE COMMITTEE UPDATE**

Commissioner Coffey provided an update of the Finance Committee meeting held earlier. He reported that CFO Stuto gave the Finance Committee a financial overview of the first quarter and a report on the financials and balance sheet for the month of March. He noted that the performances were in line with the budget along with the forecasts that were provided through the end of the year.

**RESOLUTION 10-2021**

Chairperson Steffens reported that the APDC Investment Policy was presented to the Finance Committee and Port staff recommended no changes. The Committee recommended that the Board approve the policy as presented. Chairperson Steffens called for a motion to approve Resolution 10-2021. A motion was made by Commissioner Coffey, seconded by Commissioner Tagliento and passed unanimously.

**CEO UPDATE**

CEO Hendrick updated the Board on the following:

- Port staff met with a management group from National Grid to discuss the needs and uses of the Bethlehem expansion site. National Grid suggested opportunities where the Port could access renewable energy, such as the potential use of rooftop solar and the installation of vehicle charging stations within the employee parking lots.
- Counsel Jordan and National Grid's legal staff have had discussions regarding the access to and use of a piece of property needed for the new project site.
- Business Review will be featuring a cover story on the Port's initiative for offshore wind.
- Fire alarm panels have been installed and tested at the maritime warehouse. Port staff anticipates final work to be complete within the next few weeks.

**REAL PROPERTY/DEVELOPMENT UPDATE**

CCO Daly reported that engineering work on the expansion project is progressing. Staff has been collaborating on all aspects of the engineering work with meetings being held bi-weekly with weekly check ins. The next goal on the project is to initiate the site plan application and permitting process to the Town of Bethlehem by next quarter. CCO Daly noted that since the announcement of the Port's development, there has been a large amount of interest in available sites at the Port area. She reported that there are currently a number of opportunities for resource development grants, primarily at the federal level, which now include renewable energy and offshore wind development. She reported that Port staff continues to participate in local and regional meetings providing updated information to stakeholders, which includes the South End neighborhood groups and workforce development proponents to support their preparation for the industry and job opportunities. CCO Daly mentioned that the local trades are moving forward with the pre-apprenticeship program with its location in the South End. She noted the Port also supported HVCC submission for a NYSERDA workforce development grant application and that the Port hosted a tour from the Bethlehem community.

**CYBER SECURITY UPDATE**

Counsel Jordan presented the Board with a Cyber Security report from Tech II Business Services. He provided an overview of the report which included a thorough security audit of Tech II's collaborative work and support services with Intervid, the Coast Guard and Port staff. He noted that the Port staff has been very pleased with Tech II's services. Counsel Jordan

mentioned that he and Office Manager Stock will follow up with Tech II to ensure that the Port is in compliance with the newly enacted state regulations regarding cyber security along with continuing to identify aging equipment that requires replacement, developing and implementing policies that provide protection and security of the Port's technology system and providing staff with necessary training.

### **EXECUTIVE SESSION**

There was no Executive Session.

### **MARITIME BUSINESS ASSESSMENT**

Manager Vasil provided an overview of the Ships, Barges and Tonnage Report and Longshore Hours Report for March 2021.

- Ships and barges are down 9% from this month last year.
- Overall tonnage is up 17% from last year.
- Tonnage on heavy lift/project cargo is up 30% this year.
- Longshore hours are up 68% from this time last year.
- Manager Vasil discussed the potential development of a barge service which would run between the Port of Albany and New Jersey. He noted that the development of these services would create jobs, increase longshore hours, reduce emissions and could include the possibility of utilizing the Port's ro-ro ramp.

### **OTHER BUSINESS**

Chairperson Steffens commended CEO Hendrick on his presentation at the offshore wind conference held by the Center for Economic Growth. A few hundred people attended the virtual conference along with the Danish Ambassador to the U.S., as well as other representatives from Denmark who spoke about leading the way with clean energy. Representatives from Equinor, Welcon and Marmen also gave an overview of what will occur on the future site and emphasized the potential for jobs at the manufacturing facility as well as jobs through support services. Chairperson Steffens noted that the region is now understanding the major impact that the Port project will have on the economy.

Counsel Jordan reminded Board members and Port staff to file their financial disclosures with JCOPE by May 17<sup>th</sup>.

### **NEXT MEETING**

**The next meeting of the APDC Board of Commissioners will be held on Monday, May 17, 2021 at 12:00 noon.**

Chairperson Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Tagliento, seconded by Commissioner Coffey and passed unanimously. The meeting was adjourned.