



ALBANY PORT DISTRICT COMMISSION
MINUTES OF A REGULAR MEETING
JULY 21, 2021

Chairperson Steffens called the meeting to order. In attendance were Commissioners Abriel, Cinquanti, Coffey and Tagliento. Also present were CEO Hendrick, General Counsel Jordan, CCO Daly, CFO Stuto, DSI Skubon, Maritime Business Development Manager Vasil, Director of Security Williams, Deputy Director of Security Teller and Administrative Assistant DiLillo.

Chairperson Steffens welcomed Josh Skubon to the Port Team as the Director of Strategic Initiatives. DSI Skubon provided the Board a brief overview of his professional background and his employment experiences that he has brought to the Team.

Chairperson Steffens introduced the minutes of the June 16, 2021 Board meeting. No changes were made to the minutes. Chairperson Steffens called for a motion to approve the minutes. A motion was made by Commissioner Cinquanti, seconded by Commissioner Abriel, and passed unanimously.

PUBLIC COMMENT

No public comments were made.

FINANCIAL UPDATE

Commissioner Coffey noted that the Finance Committee met prior to the Board meeting. Commissioner Coffey reported that CFO Stuto reviewed with the committee the Second Quarter Financial Statements ending June 30, 2021 and the projections for the remainder of the year. Commissioner Coffey noted that the financials look positive and have remained consistent and the forecast for the year end is showing a continuation of the trend. CFO Stuto also presented the committee with a list of budget goals for the year. Commissioner Coffey noted that he appreciated the positive report given by CFO Stuto.

CEO UPDATE

CEO Hendrick updated the Board on the following:

- Port staff hosted the first session of the Summer Youth Engagement Program on Friday, July 16, 2021. CEO Hendrick noted that the participants brought a positive energy and eagerness to learn about the Port's future and renewable energy potential in the capital region.
- The Port team continues to meet with members of the Town of Bethlehem Planning Board, providing them with bi-weekly reports and updates.
- Port staff met with multiple NYS and federal departments and agencies regarding engineering, planning and permitting regarding the expansion site.
- Port staff and engineering consultants have met with the City of Albany's project review team regarding the plans and development of the 700 Smith Blvd. site.
- The Procurement Director position has been filled by Virginia Spadaro and the position for Director of Strategic Initiatives has been filled by Josh Sukbon.

REAL PROPERTY/DEVELOPMENT UPDATE

CCO Daly reported that the site plan application materials related to the expansion project has been submitted to the Town of Bethlehem Planning Board and the City of Albany Planning Board for determination of lead agency, review, consideration and approval. The Team is now working towards the supplemental work from the completed and approved SEQRA and FGEIS related to the expansion site and 700 Smith Blvd. This new work will include Environmental Justice public meetings as well as Port staff providing various communities with project updates as work progresses. Port staff has also hosted community engagement tours specifically with Town of Bethlehem and City of Albany groups showing them what has already taken place and what future developments are expected at the Port. A workforce development leadership roundtable discussion took place which included Marmen, Welcon, Equinor and other various workforce leaders to discuss and coordinate training, employment opportunities and potential investment. CCO Daly mentioned that two federal grant applications, RISE and PIDP, have been recently submitted to federal MARAD. She also mentioned that NYSERDA has been filming across New York State to highlight renewable energy and that the Port of Albany would be part of their highlight on offshore wind development.

Director of Strategic Initiatives Skubon presented the Board with overview of the offshore wind industry, including the pipeline, manufacturing and supply chain and potential opportunities for the Port of Albany.

EXECUTIVE SESSION

Chairperson Steffens called for a motion to enter into Executive Session for the purpose of discussing the proposed acquisition, sale or lease of real property. A motion was made by Commissioner Tagliento, seconded by Commissioner Abriel and passed unanimously.

No action was taken during Executive Session. The regular meeting resumed.

MARITIME BUSINESS ASSESSMENT

Manager Vasil provided the Board with the Ships & Barges and the Tonnage & Longshore Hours Report for June 2021. He presented to the Board an overview of a potential opportunity to develop a barge service at the maritime terminal. In his presentation he provided potential longshore labor opportunities and estimated revenues based on the proposal.

OTHER BUSINESS

No other business for discussion

NEXT MEETING

Chairperson Steffens informed all those in attendance that **the next meeting of the APDC Board of Commissioners will be held on Wednesday, August 18, 2021 held at 12:30 p.m.**

Chairperson Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Cinquanti, seconded by Commissioner Abriel and passed unanimously.