



ALBANY PORT DISTRICT COMMISSION
MINUTES OF THE
GOVERNANCE COMMITTEE MEETING
NOVEMBER 17, 2021

Commissioner Steffens called the meeting to order. In attendance were Commissioners Cinquanti, Coffey and Abriel. Also present were CEO Hendrick, General Counsel Jordan, CCO Daly, CFO Stuto, DSI Skubon, Maritime Business Development Manager Vasil, Director of Security Williams, Deputy Director of Security Teller and Administrative Assistant DiLillo.

Commissioner Steffens introduced the minutes of the March 24, 2021 meeting. No changes were made to the minutes. Commissioner Steffens called for a motion to approve the minutes. A motion was made by Commissioner Coffey, seconded by Commissioner Cinquanti and passed unanimously.

REVIEW OF COMMITTEE CHARTER

Commissioner Steffens presented the Governance Committee Charter. Counsel Jordan informed the Committee that management recommends no changes to the Governance Committee Charter. The Committee concurred with management's recommendation.

PROPOSED 2022 MEETING DATES

Commissioner Steffens presented a proposed schedule for the 2022 APDC Board and Committee meetings. After review, the Governance Committee accepted the schedule as presented.

RECOMMENDATIONS FOR 2022 COMMITTEE ASSIGNMENTS

Commissioner Steffens presented and reviewed with the Committee the proposed APDC committee membership for 2022. After some discussion, the Committee agreed to recommend that the Board approve the committee membership for 2022 as presented.

Counsel Jordan stated that a resolution for the 2022 APDC committee membership will be presented for approval at the December Board meeting.

Counsel Jordan mentioned to the Board that within the next few weeks he will be emailing the Board members the Evaluations of the Board's Performance and the Conflict of Interest Declarations to the Board and staff for review and completion.

EXECUTIVE SESSION

There were no items for discussion in Executive Session.

Commissioner Steffens called for a motion to adjourn the meeting. A motion was made by Commissioner Cinquanti, seconded by Commissioner Abriel and passed unanimously. The meeting was adjourned.